

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) Art History Minor

State the requested change and reason. A memo may be attached if more space is necessary.

Please see attached.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

					COUNCIL ³					
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	I
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	I
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	I
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	I
11.	Cross list with another department: U or G level	A	A	A	A				A	I
12.	Department of record	A	A	A	A				A	I
13.	Open or close a course	A	A	A	A				A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 Trey Shirley (Sep 14, 2021 09:10 CDT)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

College Academic Council(s)	
 Jonathan Camp (Sep 21, 2021 09:55 CDT)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Dean(s)	
 Greg Straughn (Sep 22, 2021 13:25 CDT)	
_____ <i>Signature</i>	_____ <i>Approval date</i>
_____ <i>Signature</i>	_____ <i>Approval date</i>

Teacher Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

General Education Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Undergraduate Academic Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Graduate Council	
_____ <i>Chair's signature</i>	_____ <i>Approval date</i>

Provost	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Faculty	
_____ <i>Chair of faculty senate</i>	_____ <i>Approval date</i>

President	
_____ <i>Signature</i>	_____ <i>Approval date</i>

Proposal for Art History Minor

Department of Art & Design

Proposed by Trey Shirley

I) Program Identification

- **Title of minor:** Art History
- **Identify as track, certificate, or minor:** Minor
- **Home department:** Art & Design
- **Developer(s) and credentials:** Trey Shirley, PhD
- **Where program will be offered and delivery method:** Abilene face-to-face
- **Proposed date of implementation:** Fall 2021

II) Program Details

Description. Summarize this course of study in 50 to 200 words.

The Art History minor is designed for students who wish to augment their major with a series of courses that analyze the history, theory, and criticism of diverse visual traditions in world culture. On the lower division level, the minor exposes students to overviews of these traditions in broad time periods from ancient to modern, from the regional to the global, as well as to courses that trace the historical significance of art in the context of specific thematic and media concerns. Upper division courses offer more specialized content that explores crucial episodes or areas with more intense and rigorous theoretical and methodological strategies.

Description of target audience.

Students of any major wishing to supplement their major with instruction in the history, theory, and criticism of the visual arts.

Projected total enrollment for each of the first five years.

I would imagine 2 to 4 in the first cohort, with the potential to build to 4-6 in future cohorts. After 5 years I would estimate 10 to 12 students total enrolled in the minor.

III) Rationale and Need for Program

Mission fit. How does the course of study fit with the university's mission to educate students for Christian service and leadership throughout the world? How does the course of study fit with the university's current strategic plan or emphases?

This minor is intended to offer an area of study that ACU already has the capacity to support but is not currently doing so. It provides an opportunity for students to build a set of skills that are as relevant today as ever, as an art history course doesn't just focus on teaching a canon of historical works, but teaches students how to observe, interpret, and contextualize visual objects, from historical works to ephemera.

Societal need. What gaps does this program fill? You can consider needs of an informed citizenry, practical needs of society, vocational connections of potential students, or other factors.

As our world increasingly shifts toward becoming more visually driven, the value and importance of visual literacy is also increasing. By attaining a minor in Art History our students will be better equipped to engage, critique, and interact with the visual objects and artworks in both their jobs and their daily lives. Likewise, new connections are emerging every day between the study of visual culture and many fields beyond those focused on the visual arts, such as the medical field, business marketing, psychology, history, or education. This makes this program valuable for many who are not art majors.

Prospective student interest. Share any data from your discipline that shows student demand for the program. Is the program likely to draw students who are already at ACU, or will it draw new students to the university? Whom should we recruit, and with whom will we compete for students?

Each year, 2 to 4 students reach out to faculty seeking this type of program. This may grow over time allowing us to scale if needed. This minor could draw new students to the university in very small numbers. It will also benefit our current students, especially as they are applying for jobs or grad school. I believe it might give us an advantage in the last stages of student decision making as all of our sister schools already offer this program.

Disciplinary benchmarking. How does this program curriculum compare to other programs in your discipline? Which Texas universities already offer this program? You may also note other peer institutions that offer the program.

- Harding
- Lipscomb
- Oklahoma Christian

- Lubbock Christian
- Pepperdine
- University of Texas
- Texas State
- Texas A&M
- Texas Tech
- TCU
- UNT

IV) Curriculum

Course of study. For tracks, this will include the list of courses required in addition to the existing degree core. For certificates and minors, it includes all courses included in the program. For minors, please see catalog requirements.

See chart below...

Courses. Create a table that shows for each course:

1. Rotation and frequency (e.g., fall odd years)
2. Whether the course is required or on a menu
3. Which track(s) the course serves, if applicable
4. Program outcomes that the course serves
5. Current faculty credentialed to teach

Proposed "Art History Minor"

Prefix	#	Course	Hours	Frequency	Necessity	Core Outcomes	Faculty
Required Courses							
ART	221	Art History: General Survey I	3	Fall	Required	Develop the ability to analyze and evaluate works of art/design using disciplinary vocabulary and to understand the interaction of these elements.	Trey Shirley
ART	222	Art History: General Survey II	3	Spring	Required	Conduct in-depth and precise study of cultures and periods in the history of art, including theory, analysis, and criticism	Trey Shirley
ART	423	Art History: 20th Century	3	Fall	Required	To relate the distinctive form and content of 20th century art to significant cultural, historical, philosophical and theoretical contexts.	Robert Green
Menu Selections - Choose 9 Hours							
ART	324	Art History: American	3	Spring (even years)	Menu	Gain understanding of how historical and cultural events in American and world history connect to the creation of American artworks.	Dan McGregor
ART	325	Art History: Christian	3	Spring (odd years)	Menu	Explore and understand Biblical perspectives on the nature of aesthetics and created matter.	Dan McGregor
DSGN	221	History of Architecture and Design I	3	Fall	Menu	Recognize design elements (for example, space, line, mass, shape, texture) and principles (for example, scale, proportion, balance, rhythm, emphasis, harmony, variety), throughout historical periods.	Ronnie Rama
DSGN	222	History of Architecture and Design II	3	Spring	Menu	Identify the major design fundamentals of architecture, furnishings and interior design in the Twentieth Century.	Ronnie Rama
Total			18				

*Students must take at least 6 upper-division hours to satisfy the minor requirements.

New courses. For new courses included in the program/major requirements, list:

- 1. Course title and description**
- 2. Existing programs in which the courses will also be used, if applicable**
- 3. Curriculum approval schedule will be negotiated with the provost's office during initial review**

There are no new courses related to this Minor.

V) Required Institutional Support

Faculty requirements and availability. Show instructors for a full cycle of curriculum delivery using current faculty members, new faculty members, and anticipated use of part-time faculty.

1. Describe the new program's impact on faculty workload in the home department or unit. Your narrative should provide supporting evidence that the number of full-time faculty members will be adequate to support the program.

I do not anticipate this minor impacting faculty workload.

2. If program delivery requires a faculty hire, provide an expected salary range and forecast potential faculty availability.

Faculty hire not required.

3. If the plan includes part-time instructors, include total cost per year for adjunct pay.

See above.

Impact on existing programs. Identify any existing programs/majors from which the new program would draw students and estimate enrollment effects on existing programs in the home department or other departments.

I do not believe this minor will have any enrollment impact on current programs. This minor will be attractive to a very small percentage of a variety of programs across campus. In this way it is very similar to our Graphic Design minor. Our Graphic Design minor does not draw heavily from any single major but rather draws a few students from a variety of majors across campus.

- A. For certificates only: Program director. Identify the program director (who may or may not be the department chair). If the program director does not have a terminal degree in the discipline, provide a justification of the director's qualifications.

Not a certificate program

- B. Staff requirements. Indicate need for new staff (providing expected salary range and forecast suitable applicant availability) and evaluate effect on existing loads of current staff who will serve the program.

No staff requirements.

- C. Library resources. Identify discipline-specific library resources necessary to serve the requirements of the program. These may be existing holdings and services and new ones.
- Describe how faculty and students will access information electronically and on site, and explain how they will receive instruction about how to do this.
 - Describe requirements to support students in their access to and use of learning resources.

This minor would not require any additional library resources. When students require additional resources to complete coursework, faculty will direct students to the library. Students complete library orientation as part of their freshman seminar, CORE 110, which includes training in access of library catalogs and databases. Resource librarians are on duty during the library's open hours to provide assistance.

In addition, this area of study has extensive online resources available to students at the direction of teaching faculty.

- D. Physical resources. Identify needs for classroom, lab, and office space and impacts on existing space use. List necessary equipment. Provide costs for any construction or equipment.

This minor would not require any additional physical resources.

- E. Scholarships. Will the unit provide any unique scholarships to students in the program?

Scholarships will not be provided.

- F. Recruiting. To whom should the degree be marketed? What additional recruiting beyond general recruiting to the university will be needed, and what costs will we incur?

No new recruiting will be required.

- G. Additional cost to deliver program. Total expenses from sections A to H. Clarify which expenses are one-time and which are ongoing.

No expenses are anticipated.

Initial Review and Required Signatures

When sections I-V are complete, please submit to the Office of the Provost for initial review and development. Section VI is not required for all applications; you will learn whether it's required for your program during initial review.

This proposal complies with curricular requirements of the university and addresses all required questions for institutional review.



9.1.21

Assistant Provost for Curriculum and Assessment

Date

This proposal does not require additional review for institutional accreditation purposes.



9/2/21

SACSCOC Liaison

Date

VI) Additional Information Required if Requested

A. Employment demand and career possibilities.

- a. Identify jobs that graduates would be qualified to pursue.
- b. Use official databases to establish the job market for graduates of the program. Use the U.S. Bureau of Labor Statistics and Texas Workforce Commission; other sources that may be helpful are authorities on regional labor markets (e.g., metropolitan Chambers of Commerce) and current industry reports.
- c. Use the crosswalk document provided by IPEDS to take your previously identified CIP code and find the associated occupations in the Standard Occupational Classification system provided by the Bureau of Labor Statistics. Use the associated SOC number to find entry-level and mean wages in that field in Texas from the Texas Workforce Commission (Texas Wages — Wages by Workforce Development Area).

B. Student support services. Describe specific programs, services, and activities that will support students enrolled in the program. Some examples of academic support services are

teaching and resource centers, tutoring, academic advising, counseling, disability services, diversity and inclusion offices, teaching laboratories, career services, testing centers, student life, and information technology.

C. Describe financial resources available to support the new program, including a budget for the first year of the program; projected revenues, expenditures, and cash flow; amount of resources going to external institutions or organizations contracted to provide support services for the program; the operational, management, and physical resources available for the change.

D. Provide contingency plans in the event required resources do not materialize.

All applications are required to include Section VIII. Please compile this documentation after the initial review by the provost's office.

VII) Supporting Documentation

- A. Approval Chart for Curriculum Changes
- B. Memo of support from the department chair of each department outside the home department that will provide a course for the program.
- C. When the new program application is complete, provide the full proposal to the following individuals for review. Each will provide a memo to attach to the proposal.
 - a. Dean of the library for library resources review.
 - b. Dean of the college of the program for a statement of commitment to the items in Required Institutional Support.

ABILENE CHRISTIAN UNIVERSITY
LIBRARY

M E M O R A N D U M

DATE: 20:11
TO: Dr. Trey Shirley
FROM: Mark McCallon, Associate Dean for Library Services
RE: New Proposal for Minor in Art History

After reviewing the proposal for the minor in Art History, the library is able to support the proposed minor. Thank you for letting us review the proposal.

*Abilene Christian University
College of Arts and Sciences
Box 29210
Abilene, Texas 79699*



To: CAS Academic Council and University Academic Councils

From: Dr. Gregory Straughn, Dean, College of Arts and Sciences

Date: September 14, 2021

Re: Art History Minor - Letter of Support

This memo communicates the support of the College of Arts and Sciences Dean's Office for the Art History Minor as proposed by the Department of Art and Design.

This is a very well constructed proposal that bundles together existing courses in a sequence that supports a broad exposure to the historiography and methodology of art history. I agree with Dr. Shirley's assessment that the increased emphasis on visual literacy in the early 21st century places students in a position to have a better understanding of how human cultures use visual communication effectively and impactfully.

I appreciate the efficiency of the minor, mitigating the need for new faculty, courses, and library resources. In short, this is something that we could (and should) have done a long time ago; I'm grateful for the work that has gone into the proposal and am happy to give it my full support.