

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) Journalism Minor (JOUR)

State the requested change and reason. A memo may be attached if more space is necessary.

Minor revision (11) to revise course selection. Add new course JMC 166 Media Maker II created in connection with the Experiential Learning Development Program.

See attached documentation.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

					COUNCIL ³					
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	I
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	I
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	I
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I
10.	From U to G <i>or</i> G to U	A	A	A	A				A	I
11.	Cross list with another department: U or G level	A	A	A	A				A	I
12.	Department of record	A	A	A	A				A	I
13.	Open or close a course	A	A	A	A				A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A	A				A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³										
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

COUNCIL ³										
	Provost-Proposed Change	Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	President	Board of Trustees
1.	Major/Graduate Program – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I
2.	Minor – Discontinue (proposed by the Provost)	A	R	R	A			--	A	--
3.	Degree – Discontinue (proposed by the Provost)	A	R	R	A			A	A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about “Information” items. These items are approved as “Consent Agenda.”

² The Dean and Department should respond to the Provost’s recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU’s University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and “not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession” (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that “general requirements for graduation” means the enumerated items in the “General Requirements for Bachelor’s Degrees” section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
	11-5-21
Signature	Approval date
Signature	Approval date

College Academic Council(s)	
Jonathan Camp	
Signature	Approval date
Signature	Approval date

Dean(s)	
	
Signature	Approval date
Signature	Approval date

Teacher Education Council	
Chair's signature	Approval date

General Education Council	
Chair's signature	Approval date

Undergraduate Academic Council	
Chair's signature	Approval date

Graduate Council	
Chair's signature	Approval date

Provost	
Signature	Approval date

Faculty	
Chair of faculty senate	Approval date

President	
Signature	Approval date

KEY

~~strikethrough~~ = removed from requirements

highlight = updated title or label

CURRENT MINOR

PROPOSED MINOR

Journalism Minor (JOUR)

Before being admitted to a program, a student must satisfy the requirements listed in the ACT/SAT Placement Information section of this catalog. Before enrolling in JMC 224 - Media Writing, a student must make a score of 70 or higher on the Grammar, Punctuation and Spelling Exam or have an ACT English score of 24, an SAT Critical Reading (prior to March 1, 2016) score of 550, or an SAT Reading + Writing (after March 1, 2016) score of 590.

- JMC 165 - Media Maker (Credit Hours: 3)
- JMC 224 - Media Writing (Credit Hours: 3)
- JMC 324 - Advanced Reporting (Credit Hours: 3)
- ~~JMC 441 - Topics in Journalism~~ (Credit Hours: 3)
- JMC 488 - Communication Law (Credit Hours: 3) (writing-intensive course)

Choose 1 of the following courses:

- ~~JMC 261 - Broadcast Production~~ (Credit Hours: 3)
- JMC 338 - Broadcast News and Sports (Credit Hours: 3)
- ~~JMC 342 - Communication Design~~ (Credit Hours: 3)
- JMC 441 - Topics in Journalism (Credit Hours: 3)
- JMC 449 - Opinion Writing (Credit Hours: 3)
- JMC 450 - Feature Writing (Credit Hours: 3)

Total: 18 Credit Hours

Journalism Minor (JOUR)

Before being admitted to a program, a student must satisfy the requirements listed in the ACT/SAT Placement Information section of this catalog. Before enrolling in JMC 224 - Media Writing, a student must make a score of 70 or higher on the Grammar, Punctuation and Spelling Exam or have an ACT English score of 24, an SAT Critical Reading (prior to March 1, 2016) score of 550, or an SAT Reading + Writing (after March 1, 2016) score of 590.

- JMC 165 - Media Maker I (Credit Hours: 3)
- JMC 166 - Media Maker II (Credit Hours: 3)
- JMC 224 - Media Writing (Credit Hours: 3)
- JMC 324 - Advanced Reporting (Credit Hours: 3)
- JMC 488 - Communication Law (Credit Hours: 3) (writing-intensive course)

Choose 1 of the following courses:

- JMC 338 - Broadcast News and Sports (Credit Hours: 3)
- JMC 441 - Topics in Journalism (Credit Hours: 3)
- JMC 449 - Opinion Writing (Credit Hours: 3)
- JMC 450 - Feature Writing (Credit Hours: 3)

Total: 18 Credit Hours