

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number _____ or Degree Plan(s) Teacher Education Program

State the requested change and reason. A memo may be attached if more space is necessary.

See attached for proposed changes to Admission to Teacher Education.

The language changes in the reading, writing and math proficiency requirements and in the TOEFL section are not changes in the current policy or practice, but more clearly state our requirements.

The addition of the 2.75 GPA in Professional Education Courses is informed by benchmarking with other institutions and by data from a GPA audit of recent students who have not demonstrated the expected level of preparedness for and/or performance in Clinical Teaching.

These admission criteria apply for all students in degrees including teacher certification: IDSC, MTVA, MTPA, MTIA, IDSP, MATM, MATT, HSST, HSTT, SPNT, ENGT, CPST, CHMT, BIOT, ART-ARTT, BTCS, CSMT, JMTC, PHMT, SPEL, MSER, THEA-THED, CMST

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Course term(s)	A	I	A		I			I	I
4.	Content (substantive change)	A	A	A		I			A	I
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A	I
6.	Course number within the hundred	A	A	I		I			I	I
7.	Course number beyond the hundred	A	A	A		A			A	I
8.	Prerequisites	A	A	A		I			I	I
9.	Course fee(s)	A	--	A		--			A	I
10.	From U to G or G to U	A	A	A		A			A	I
11.	Cross list with another department: U or G level	A	A	A		A			A	I
12.	Department of record	A	A	A		A			A	I
13.	Open or close a course	A	A	A		A			A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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	Change to a Degree Plan	Dept./School	College Academic	Deans	COUNCIL ³				Provost	Faculty	President	Board of Trustees
					TEC	JGEC	JUAC	GRAD				
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major -- Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor — Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

	Provost-Proposed Change	Provost	Department	Dean	COUNCIL ³			Faculty	President	Board of Trustees
					TEC	JUAC	Graduate			
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	A	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	A	I

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COUNCIL ³										
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--	A			A	A	A
2.	Admission requirements	--	--	--	A			A	A	A
3.	Policies governing academic probation and suspension	--	--	--	A			A	A	A
4.	Requirements for graduating with honors	--	--	--	A			A	A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
<u>Stephanie Talley</u>	<u>2/14/22</u>
Signature	Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
<u>[Signature]</u>	<u>2-15-22</u>
Signature	Approval date
_____ Signature	_____ Approval date

Dean(s)	
<u>[Signature]</u>	<u>2-15-22</u>
Signature	Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
<u>[Signature]</u>	<u>3-2-22</u>
Chair's signature	Approval date
_____ Signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Teacher Education

Undergraduate

Dana Kennamer, *Chair*
ACU Box 29008
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Web: www.acu.edu/education

Faculty

Mitzi Adams, *Instructor*
Kristen Babovec, *Assistant Professor*
Julie Douthit, *Instructor*
Kim Hardin, *Assistant Professor*
Katie Hathorn, *Clinical Assistant*
Andrew Huddleston, *Associate Professor*
Dana Mayhall, *Assistant Professor*
Joseph McAnulty, *Assistant Professor*
Dana Kennamer, *Professor and Chair*
Jenn Rogers, *Assistant Professor*
Sam Stewart, *Associate Professor*
Stephanie Talley, *Associate Professor*

Majors:

The Department of Teacher Education offers the Bachelor of Science degree with majors in interdisciplinary studies. Degrees are available leading to certification at the following levels: Age 3 through Grade 6, Grades 4 through 8, Grades 6 through 12, Grades 7 through 12, and Age 3 through Grade 12. Supplements that may be added to a teaching field include English as a Second Language (ESL) and Special Education.

Introduction

The goal of the Department of Teacher Education is to prepare educators who will have the professional knowledge and skills to work in a wide range of roles in elementary and secondary schools both public and private. Approximately 300 students each year prepare for certification in some aspect of professional education. A capable faculty provides a rich background of practical experience and academic preparation.

The Teacher Education Program is accredited by the Texas State Board for Educator Certification. Abilene Christian University is a member of the American Association of Colleges for Teacher Education, the Texas Association of Colleges for Teacher Education, the Association of Independent Liberal Arts Colleges for Teacher Education, the Education Deans of Independent Colleges and Universities in Texas, and the International Christian Community for Teacher Education.

Criteria for Admission to ACU Teacher Education

In accordance with Texas state law, the ACU Teacher Education Program has established the following criteria for admission to Teacher Education. Before taking more than 6 hours EDUC a student must first be admitted to the Teacher Education Program. To be admitted to the Teacher Education Program, a student must:

1. Complete and submit an application for admission into the Teacher Education Program;
2. Have completed the first 45 semester hours of credit;
3. Successfully complete with a C or better 15 hours in the candidate's chosen content field;
4. Have a minimum overall Grade Point Average (GPA) of 2.75 and a GPA of 2.75 or higher in 15 hours of the chosen content field;
5. Complete 6 hours of University English requirements with no grade lower than a "C" (In order to maintain admission status, the candidate must earn a C or better in all university required English courses.);
6. Demonstrate proficiency in reading, writing, and math through one of the following:
 - ~~ACT: Composite score of 23 or higher with at least a 19 on the English portion and at least a 19 on the math section.~~
 - ~~SAT: Combined critical reading and math score of 1070 with a minimum of 500 on the critical reading portion and a minimum of 500 on the math portion.~~
 - ~~Successful completion of University Requirements in mathematics and English with a grade of C or higher.~~

Reading and Writing

- A grade of C or higher in university required freshman English
- ACT English score of 19 or higher
- SAT reading score of 500 or higher

Math:

- A grade of C or higher in MATH 120 or higher
- ACT math score of 19 or higher
- SAT math score of 500 or higher

7. Successfully complete (C or better) [EDUC 211 - Introduction to Education: Culture and Contexts](#);
8. Successfully complete the Teacher Education Dispositions Review as described in the ACU Teacher Education Student Handbook;
9. Declare a major that includes certification;
10. Successfully complete a student life review;
11. Receive approval from the Teacher Education Admissions and Review Committee. An interview with the committee may be required.

Any exemptions or modification to the above requirements due to special circumstances must be requested through the chair of the Department of Teacher Education. All requests will be reviewed and must be approved by the Teacher Education Admissions and Review Committee. In addition, admission to Teacher Education is not the final step in the process. In order to remain in the program, the prospective teacher must continue to meet the GPA requirement (2.75).

Note: Candidates must meet criteria for admission in place at the time of application to Teacher Education.

English Language Proficiency Assessment Requirement:

~~International students with primary languages other than English must demonstrate English language proficiency by an official TOEFL score of at least 600 (computer based score of 250, iBT of 100).~~

International students with primary languages other than English must demonstrate English language proficiency by a TOEFL iBT score of 100 with the following minimum scores in each section:

- Reading – 24
- Listening – 24
- Speaking – 26
- Writing – 24

While multiple attempts are permitted in order to meet the criteria above, the minimum total and minimum individual scores must be earned in a single administration of the assessment

Additional program requirements:

1. In order to remain in the Teacher Education Program, an overall GPA of 2.75, 2.75 in the content field, a 2.75 in all required professional education courses (READ, EACH, EDUC, and SPED), and continued approval of the Teacher Education Admissions Committee must be maintained. If the GPA falls below the standard, the candidate's admission to Teacher Education will be revoked. If the GPA later meets the standard, the candidate must reapply to the program and meet the standards at the time of reapplication. If the GPA falls below criteria again, the candidate's admission to Teacher Education will be permanently revoked.
2. In order to maintain eligibility, candidates must be able to perform the essential functions of teaching as outlined in the ACU Teacher Education Handbook.
3. A grade of C or better is required for all courses in the candidate's teaching field, all professional education courses, and all courses in the major.
4. All professional education courses (EDUC, READ, SPED, and EACH) must be taken in residence.
5. Junior and senior transfer students must demonstrate proficiency in reading, writing, and math through scores on the ACT, SAT, or successful completion of appropriate English and math courses as outlined above.
6. Any appeals related to admissions will be directed first to the chair of Teacher Education. If the candidate does not feel the issue is resolved, the appeal will be forwarded to the Dean of the College of Education and Human Services.

Note: A candidate who does not have an overall GPA of 2.75 or higher **may** be admitted to the program if **all** other admissions criteria are met and if **all** of the following are true;

1. An overall GPA of 2.75 or higher in the last 60 hours;
2. A GPA of 2.75 in the teaching content field with no grade lower than a C;
3. No university disciplinary actions filed - academic or otherwise;
4. A formal letter of request submitted to the admissions committee describing the candidate's academic history and articulating motivations for wanting to enter the teaching profession.
5. An interview with the Teacher Education Admissions Committee.

Degree Requirements

Student Responsibility

This catalog is designed to make planning and scheduling a degree program as simple as possible. Each student at Abilene Christian University should keep in mind, however, that he or she alone is ultimately responsible for understanding and fulfilling all degree requirements. **Students are responsible for their own degree plans and for the completion of all requirements for the degrees which they seek.**

Catalog Year

Each student will be assigned a catalog year, which indicates the set of requirements the student must meet in order to graduate from ACU. A student may use any catalog year that falls within the time the student attended ACU, from the initial year of enrollment until the year of graduation. However, a student may not use a catalog that is more than six years old at the time of graduation. Thus, this catalog expires in August 2027.

Admission to Major

1. ~~Teacher Education majors should apply for~~ **Students in degrees that include Texas Teacher Certification must apply for** admission to the Teacher Education Program with the Department of Teacher Education ~~during the second semester of their sophomore year, or near the end of their first semester at ACU if they are transfer students.~~ **EDUC 211 Introduction to Education: Culture and Context.** Applicants must have a minimum **overall** GPA of 2.75 **and a minimum 2.75 GPA in the teaching field to qualify for admission into this program. See the Teacher Education department page of the catalog for further requirements.**
2. **Social work, nursing, communication sciences and disorders, kinesiology, and all business** majors must complete an application process for admission to the program. (For information about the specific requirements, see the appropriate departmental section of this catalog.)
3. See the appropriate departmental section for information on admission to a specific major.