

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number POLC 370 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

The Department of POLS & CJ is proposing a course description change to POLC 370 - Forensic Evidence - to track the sister course taught at ACU Dallas, PLOC 370, whose description was changed earlier this school year.

Old Description: Study of how the U.S. legal system integrates and adapts scientific evidence issues, including legal issues regarding interpretations and analyses of physical evidence. Included is the development of expert testimony, forensic science methods, admissibility standards, and ethical issues. Prerequisite: Sophomore standing, POLC 205.

New Description: Forensic Evidence introduces the student to the history, theory, principles and practices of forensic science as it relates to the collection and analysis of evidence in criminal investigations. Students will gain a basic understanding of the scientific and analytical approach to determining the value of evidence as it relates to the court of law. Topics include crime scene investigation, trace evidence, fingerprints, firearms investigation, DNA and bloodstain pattern analysis. Prerequisite; Sophomore standing, POLC 205.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

					COUNCIL ³					
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A		I			I	I
2.	Description (not affecting content)	A	A	A		I			I	I
3.	Course term(s)	A	I	A		I			I	I
4.	Content (substantive change)	A	A	A		I			A	I
5.	Number of hours (lecture, lab, contact)	A	A	A		A			A	I
6.	Course number within the hundred	A	A	I		I			I	I
7.	Course number beyond the hundred	A	A	A		A			A	I
8.	Prerequisites	A	A	A		I			I	I
9.	Course fee(s)	A	--	A		--			A	I
10.	From U to G or G to U	A	A	A		A			A	I
11.	Cross list with another department: U or G level	A	A	A		A			A	I
12.	Department of record	A	A	A		A			A	I
13.	Open or close a course	A	A	A		A			A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A		A			A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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Change to a Degree Plan		COUNCIL ³							Board of Trustees
		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	
1.	University Requirements — Change in approved course content ⁶	A	A	A		A			A
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A		A			A
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--		A			A
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A		A			A
5.	Major — Revision of major ^{4,5}	A	A	A		A			A
6.	Major — Adopt or change admission requirements	A	A	A		A			A
7.	Major — Add ^{4,5}	A	A	A		A			I
8.	Major — Discontinue (proposed by the department or college)	A	A	A		A			I
9.	Major — Discontinue (proposed by the Provost)				See below.				
10.	GPA — Revise major or cumulative requirement	A	A	A		A			A
11.	Minor — Revise course selection	A	A	A		I			I
12.	Minor — Add	A	A	A		A			A
13.	Minor — Discontinue (proposed by the department or college)	A	A	A		A			A
14.	Minor — Discontinue (proposed by the Provost)				See below.				
15.	Degree — Add	A	A	A		A			A
16.	Degree — Discontinue (proposed by the department or college)	A	A	A		A			A
17.	Degree — Discontinue (proposed by the Provost)				See below.				
18.	Any change to a graduate degree program	A	A	A		A			A

Provost-Proposed Change		COUNCIL ³							Board of Trustees
		Provost	Department	Dean	TEC	UUAC	Graduate	Faculty	
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		A	I

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COUNCIL³

	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

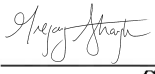
⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 _____ Signature	3-22-22 _____ Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 _____ Signature	03/25/2022 _____ Approval date
_____ Signature	_____ Approval date

Dean(s)	
 _____ Signature	Mar 31, 2022 _____ Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date



Jon Camp <jwc03b@acu.edu>

POLC 3705 messages

Karen Witemeyer <kmw03d@acu.edu>

Tue, Jan 11, 2022 at 2:31 PM

To: Neal Coates <coatesn@acu.edu>

Cc: Jonathan Camp <jwc03b@acu.edu>

Dr. Coates,

Back in October, there was a change that came through the Dallas academic council to change the course description of PLCO 370. This was approved with the understanding that the course description for your equivalent course (POLC 370) would also be changing. However, I have not yet seen a proposal come through CAS to change the course description for POLC 370.

Here is what came through Dallas council:

ACU Dallas Approval Chart for Curriculum Changes

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Course Number: PLCO 370 Forensic Evidence **or Degree Plan(s):****This is a request to update the description for PLCO 370.**

Original Description: Study of how the U.S. legal system integrates and adapts scientific evidence issues, including legal issues regarding interpretations and analyses of physical evidence. Included is the development of expert testimony, forensic science methods, admissibility standards, and ethical issues. Prerequisite: Sophomore standing and [PLCO 205](#). Same as [POLC 370](#).

New Description: Forensic Evidence introduces the student to the history, theory, principles and practices of forensic science as it relates to the collection and analysis of evidence in criminal investigations.

Students will gain a basic understanding of the scientific and analytical approach to determining the value of evidence as it relates to the court of law. Topics include crime scene investigation, trace evidence, fingerprints, firearms examination, DNA and bloodstain pattern analysis. Prerequisite: Sophomore standing, PLCO 205.

Do you plan to revise the description for POLC 370?

Thanks for your help!

~Karen

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Karen Witemeyer
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Jonathan Camp <jwc03b@acu.edu>

Tue, Jan 11, 2022 at 4:14 PM

To: Neal Coates <coatesn@acu.edu>

Let me know how I can help with this

[Quoted text hidden]

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Jonathan W. Camp, PhD
Abilene Christian University
Associate Dean, College of Arts & Sciences

Neal Coates <coatesn@acu.edu>
To: Karen Witemeyer <kmw03d@acu.edu>
Cc: Jonathan Camp <jwc03b@acu.edu>

Fri, Jan 28, 2022 at 10:29 PM

Karen: Yes, my department will propose that description change. I'm soon to meet with Jon to go over several change proposals and 370 will be in the mix. Thank you, NC

On Tue, Jan 11, 2022 at 2:32 PM Karen Witemeyer <kmw03d@acu.edu> wrote:

[Quoted text hidden]

Neal Coates <coatesn@acu.edu>
To: Jon Camp <jwc03b@acu.edu>

Tue, Mar 22, 2022 at 11:01 PM

Jon: Immediately below is the request from the Registrar, and attached is the approval chart form. What time Friday and where do I need to show up for CASAC? Thanks, NC

[Quoted text hidden]



POLC 370 Description Change.pdf
229K

Jon Camp <jwc03b@acu.edu>
To: Neal Coates <coatesn@acu.edu>

Wed, Mar 23, 2022 at 12:32 PM

Thanks, Neal,

I believe we can work this in along with the 9 course closures for the meeting this Friday at 3 in the CAS Dean's conference room. Thanks so much for taking the time to visit with my friends and their high-schooler. They were very impressed that you would take so much time and show such interest in them. I appreciate who you are and what you mean to this place!

- Jon

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