

# Abilene Approval Chart for Curriculum Changes

A = Approve    I = Information Item    R = Respond in Writing

Course Number FAM 495 or Degree Plan(s) \_\_\_\_\_  
 State the requested change and reason. A memo may be attached if more space is necessary.

FAM 495 Field Experience is cross-listed with FAMO 495. The online CFS program has requested that FAM 495/FAMO 495 be made a repeatable and variable credit hour course as the online students are unable to complete their field experience hours in 7 weeks. Students would still be required to complete three hours of FAM 495 with residential students completing all three hours in the one spring semester. Residential students are required to visit with both the professor and their advisor prior to enrolling in the FAM 495 who will ensure that they enroll in three hours.

Indicate the requested change.

|     | Change to a Course                                           | Dept./School | College | Dean | TEC | UGEC | AVAC/Grad | Provost | President |
|-----|--------------------------------------------------------------|--------------|---------|------|-----|------|-----------|---------|-----------|
| 1.  | Title (description unchanged)                                | A            | A       | A    | I   | -    | I         | I       | I         |
| 2.  | Description (not affecting content)                          | A            | A       | A    | I   | -    | I         | I       | I         |
| 3.  | Course term(s)                                               | A            | I       | A    | I   | -    | I         | I       | I         |
| 4.  | Content (change of course outcomes)                          | A            | A       | A    | I   | -    | I         | A       | I         |
| 5.  | Number of hours (lecture, lab, contact)      variable credit | ✓            | A       | A    | A   | -    | A         | A       | I         |
| 6.  | Course number within the hundred                             | A            | A       | I    | I   | -    | I         | I       | I         |
| 7.  | Course number beyond the hundred                             | A            | A       | A    | A   | -    | A         | A       | I         |
| 8.  | Prerequisites                                                | A            | A       | A    | I   | -    | I         | I       | I         |
| 9.  | Course fee(s)                                                | A            | -       | A    | -   | -    | -         | A       | I         |
| 10. | From U to G or G to U                                        | A            | A       | A    | A   | -    | A         | A       | I         |
| 11. | Cross-list course                                            | A            | A       | A    | A   | -    | A         | A       | I         |
| 12. | Department of record                                         | A            | A       | A    | A   | -    | A         | A       | I         |
| 13. | Close a course                                               | A            | A       | A    | A   | -    | A         | A       | I         |
| 14. | New course (includes combining or splitting courses)         | A            | A       | A    | A   | -    | A         | A       | I         |

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|     | Change to the University Requirements<br>(All Campuses)                                                    | Dept./School <sup>1</sup> | College | Dean | TEC | UGEC | AUAC/Grad | Provost | Faculty | President | Trustees |
|-----|------------------------------------------------------------------------------------------------------------|---------------------------|---------|------|-----|------|-----------|---------|---------|-----------|----------|
| 1.  | University Requirements — Change course outcomes of an included course <sup>2</sup>                        | A                         | A       | A    | —   | A    | —         | A       | —       | A         | —        |
| 2.  | University Requirements — Add or drop a required course from the University Requirements <sup>2</sup>      | A                         | A       | A    | —   | A    | —         | A       | A       | A         | —        |
| 3.  | University Requirements — Add or drop a course from a menu within the University Requirements <sup>2</sup> | A                         | —       | —    | —   | A    | —         | A       | —       | A         | —        |
| 4.  | University Requirements — Change hours within a menu in the University Requirements <sup>2</sup>           | A                         | A       | A    | —   | A    | —         | A       | A       | A         | —        |
|     | <b>Change to Catalog Information<br/>(for Campus)</b>                                                      |                           |         |      |     |      |           |         |         |           |          |
| 1.  | General Requirements for Bachelor's Degrees and Associate's Degrees                                        | —                         | —       | —    | —   | —    | A         | A       | A       | A         | —        |
| 2.  | Policies governing academic probation and suspension                                                       | —                         | —       | —    | —   | —    | A         | A       | A       | A         | —        |
| 3.  | Requirements for graduating with honors                                                                    | —                         | —       | —    | —   | —    | A         | A       | A       | A         | —        |
|     | <b>Change to a Degree Plan<br/>Proposed by Faculty or College</b>                                          |                           |         |      |     |      |           |         |         |           |          |
| 5.  | Educational Program — Revise <sup>3</sup>                                                                  | A                         | A       | A    | A   | —    | A         | A       | —       | A         | —        |
| 6.  | Educational Program — Adopt/change admission requirements                                                  | A                         | A       | A    | A   | —    | A         | A       | —       | A         | —        |
| 7.  | Educational Program — Add <sup>3</sup>                                                                     | A                         | A       | A    | A   | —    | A         | A       | A       | A         | I        |
| 8.  | Educational Program — Discontinue                                                                          | A                         | A       | A    | A   | —    | A         | A       | A       | A         | I        |
| 9.  | GPA — Revise program-required GPAs                                                                         | A                         | A       | A    | A   | —    | A         | A       | —       | A         | —        |
| 10. | Minor — Revise                                                                                             | A                         | A       | A    | I   | —    | I         | I       | —       | I         | —        |
| 11. | Minor — Add                                                                                                | A                         | A       | A    | A   | —    | A         | A       | —       | A         | —        |
| 12. | Minor — Discontinue                                                                                        | A                         | A       | A    | A   | —    | A         | A       | —       | A         | —        |
| 13. | Degree — Add                                                                                               | A                         | A       | A    | A   | —    | A         | A       | A       | A         | I        |
| 14. | Degree — Discontinue                                                                                       | A                         | A       | A    | A   | —    | A         | A       | A       | A         | I        |
|     | <b>Change to a Degree Plan<br/>Proposed By Provost</b>                                                     |                           |         |      |     |      |           |         |         |           |          |
| 15. | Educational Program — Discontinue                                                                          | R                         | —       | R    | A   | —    | A         | A       | A       | A         | I        |
| 16. | Minor — Discontinue                                                                                        | R                         | —       | R    | A   | —    | A         | A       | —       | A         | —        |
| 17. | Degree — Discontinue                                                                                       | R                         | —       | R    | A   | —    | A         | A       | A       | A         | I        |

<sup>1</sup> When an academic unit does not have a council, the UGEC and/or AUAC will serve as its academic council, depending on the nature of the issue.

<sup>2</sup> Courses that satisfy ACU's University Requirements will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

<sup>3</sup> For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible.

Revised 8-29-22

|                                   |                |
|-----------------------------------|----------------|
| <b>Department/School Chair(s)</b> |                |
| <u>Lisa Merchant</u>              | <u>9/21/22</u> |
| Signature                         | Approval date  |
| Signature                         | Approval date  |

|                                    |                 |
|------------------------------------|-----------------|
| <b>College Academic Council(s)</b> |                 |
| <u>Christopher R. Houston</u>      | <u>11-28-22</u> |
| Signature                          | Approval date   |
| Signature                          | Approval date   |

|                    |                 |
|--------------------|-----------------|
| <b>Dean(s)</b>     |                 |
| <u>[Signature]</u> | <u>11-28-22</u> |
| Signature          | Approval date   |
| Signature          | Approval date   |

|                                  |               |
|----------------------------------|---------------|
| <b>Teacher Education Council</b> |               |
| Chair's signature                | Approval date |

|                                             |               |
|---------------------------------------------|---------------|
| <b>University General Education Council</b> |               |
| Chair's signature                           | Approval date |

|                                               |               |
|-----------------------------------------------|---------------|
| <b>Abilene Undergraduate Academic Council</b> |               |
| Chair's signature                             | Approval date |

|                         |               |
|-------------------------|---------------|
| <b>Graduate Council</b> |               |
| Chair's signature       | Approval date |

|                |               |
|----------------|---------------|
| <b>Provost</b> |               |
| Signature      | Approval date |

|                         |               |
|-------------------------|---------------|
| <b>Faculty</b>          |               |
| Chair of Faculty Senate | Approval date |

|                  |               |
|------------------|---------------|
| <b>President</b> |               |
| Signature        | Approval date |