

Approval Chart for Curriculum Changes

A = Approve I = Information Item¹ R = Advise & Respond²

Course Number SPED 371 or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

The request is for a change to the title of SPED 371. The current title is "Teaching Students with Special Needs." The new title would be "Teaching Exceptional Students." This more accurately reflects the content of the course and the language of the field.

New course description:

Provides prospective teachers with an introduction to teaching students with exceptional needs. Exceptional needs are defined in this course as a variation of difficulties (such as physical, emotional, behavioral, or learning disability or impairment) that causes an individual to require additional or specialized services or accommodations. State and federal laws, regulations and policies and procedures for identifying and teaching students with exceptional needs in schools will be addressed. Students will gain knowledge of practical strategies and resources for teaching students with exceptional needs and working alongside other professionals and stakeholders.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

		COUNCIL ³								
	Change to a Course	Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A	I				I	I
2.	Description (not affecting content)	A	A	A	I				I	I
3.	Course term(s)	A	I	A	I				I	I
4.	Content (substantive change)	A	A	A	I				A	I
5.	Number of hours (lecture, lab, contact)	A	A	A	A				A	I
6.	Course number within the hundred	A	A	I	I				I	I
7.	Course number beyond the hundred	A	A	A	A				A	I
8.	Prerequisites	A	A	A	I				I	I
9.	Course fee(s)	A	--	A	--				A	I

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COUNCIL ³												
	Change to a Degree Plan	Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	Faculty	President	Board of Trustees
1.	University Requirements — Change in approved course content ⁶	A	A	A	A				A	--	A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A	A				A	A	A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--	A				A	--	A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A	A				A	A	A	--
5.	Major — Revision of major ^{4,5}	A	A	A	A				A	--	A	--
6.	Major — Adopt or change admission requirements	A	A	A	A				A	--	A	--
7.	Major — Add ^{4,5}	A	A	A	A				A	A	A	I
8.	Major – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
9.	Major – Discontinue (proposed by the Provost)	See below.										
10.	GPA — Revise major or cumulative requirement	A	A	A	A				A	A	A	--
11.	Minor --- Revise course selection	A	A	A	I				I	--	I	--
12.	Minor — Add	A	A	A	A				A	--	A	--
13.	Minor – Discontinue (proposed by the department or college)	A	A	A	A				A	--	A	--
14.	Minor – Discontinue (proposed by the Provost)	See below.										
15.	Degree — Add	A	A	A	A				A	A	A	I
16.	Degree – Discontinue (proposed by the department or college)	A	A	A	A				A	A	A	I
17.	Degree – Discontinue (proposed by the Provost)	See below.										
18.	Any change to a graduate degree program	A	A	A	A				A	--	A	--

		COUNCIL ³						Board of Trustees
Provost-Proposed Change		Provost	Department	Dean	TEC	UUAC	Graduate	
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A		I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		A		--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A		I

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COUNCIL ³									
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A
2.	Admission requirements	--	--	--		A		A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Old Course Description:

Provides prospective teachers with an introduction to teaching students with disabilities. State and federal laws, regulations, policies and procedures for identifying and teaching students with disabilities in schools will be addressed. Students will gain knowledge in effective strategies and resources for teaching students with special needs.

New Course Description:

Provides prospective teachers with an introduction to teaching students with exceptional needs. Exceptional needs are defined in this course as a variation of difficulties (such as physical, emotional, behavioral, or learning disability or impairment) that causes an individual to require additional or specialized services or accommodations. State and federal laws, regulations and policies and procedures for identifying and teaching students with exceptional needs in schools will be addressed. Students will gain knowledge of practical strategies and resources for teaching students with exceptional needs and working alongside other professionals and stakeholders.

Department/School Chair(s)	
<u>Stephane Talley</u> Signature	<u>10.18.22</u> Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
<u>[Signature]</u> Signature	<u>10-31-22</u> Approval date
_____ Signature	_____ Approval date

Dean(s)	
<u>[Signature]</u> Signature	<u>10-31-22</u> Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
<u>Stephane Talley</u> Chair's signature	<u>11/7/22</u> Approval date
_____ Signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date