

Approval Chart for Curriculum Changes

A = Approve I= Information Item¹ R= Advise & Respond²

Course Number **MATW 019** _____ or Degree Plan(s) _____

State the requested change and reason. A memo may be attached if more space is necessary.

At the request of the Office of the Provost, the department has reviewed its prerequisites for MATW 100 level and MATH 100 level courses.

Please see the attached documentation for the proposed changes to prerequisites.

We also want to clean up the course description to remove out-of-date language.

Circle the number that corresponds to the requested change. Degree plan changes are on the second page.

Change to a Course		COUNCIL ³								
		Dept./School	College Academic	Deans	TEC	UGEC	UUAC	GRAD	Provost	President
1.	Title (description unchanged)	A	A	A			I		I	I
2.	Description (not affecting content)	A	A	A			I		I	I
3.	Course term(s)	A	I	A			I		I	I
4.	Content (substantive change)	A	A	A			I		A	I
5.	Number of hours (lecture, lab, contact)	A	A	A			A		A	I
6.	Course number within the hundred	A	A	I			I		I	I
7.	Course number beyond the hundred	A	A	A			A		A	I
8.	Prerequisites	A	A	A			I		I	I
9.	Course fee(s)	A	--	A			--		A	I
10.	From U to G or G to U	A	A	A			A		A	I
11.	Cross list with another department: U or G level	A	A	A			A		A	I
12.	Department of record	A	A	A			A		A	I
13.	Open or close a course	A	A	A			A		A	I
14.	New course — See website for application and process. This change includes combining or splitting a course(s).	A	A	A			A		A	I

Note: When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

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		COUNCIL ³							Board of Trustees
		Dept./School	College Academic	Deans	TEC	UGEC	UAC	GRAD	
Change to a Degree Plan									
1.	University Requirements — Change in approved course content ⁶	A	A	A		A		A	--
2.	University Requirements — Add or drop a required course from the University Requirements chart ⁶	A	A	A		A		A	--
3.	University Requirements — Add or drop a course from a menu within the University Requirements ⁶	A	--	--		A		A	--
4.	University Requirements — Change hours within a menu on the University Requirements chart ⁶	A	A	A		A		A	--
5.	Major — Revision of major ^{4,5}	A	A	A		A		A	--
6.	Major — Adopt or change admission requirements	A	A	A		A		A	--
7.	Major — Add ^{4,5}	A	A	A		A		A	I
8.	Major — Discontinue (proposed by the department or college)	A	A	A		A		A	I
9.	Major — Discontinue (proposed by the Provost)				See below.				
10.	GPA — Revise major or cumulative requirement	A	A	A		A		A	--
11.	Minor — Revise course selection	A	A	A		I		I	--
12.	Minor — Add	A	A	A		A		A	--
13.	Minor — Discontinue (proposed by the department or college)	A	A	A		A		A	--
14.	Minor — Discontinue (proposed by the Provost)				See below.				
15.	Degree — Add	A	A	A		A		A	I
16.	Degree — Discontinue (proposed by the department or college)	A	A	A		A		A	I
17.	Degree — Discontinue (proposed by the Provost)				See below.				
18.	Any change to a graduate degree program	A	A	A		A		A	--

		COUNCIL ³				Faculty	President	Board of Trustees
		Provost	Department	Dean	TEC			
Provost-Proposed Change								
1.	Major/Graduate Program — Discontinue (proposed by the Provost)	A	R	R		A	A	I
2.	Minor — Discontinue (proposed by the Provost)	A	R	R		--	A	--
3.	Degree — Discontinue (proposed by the Provost)	A	R	R		A	A	I

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		COUNCIL ³								
	Change to the Catalog Information	Dept./School	College Academic	Deans	UGEC	UUAC	GRAD	Provost	Faculty	President
1.	General requirements for graduation including course requirements that are common to all majors for all degrees ⁷	--	--	--		A		A	A	A
2.	Admission requirements	--	--	--		A		A	A	A
3.	Policies governing academic probation and suspension	--	--	--		A		A	A	A
4.	Requirements for graduating with honors	--	--	--		A		A	A	A

¹ Councils may request additional information about "Information" items. These items are approved as "Consent Agenda."

² The Dean and Department should respond to the Provost's recommendation to close a program in writing. Advise & Respond (R) requires that the voting body should receive the written responses at least one week prior to the vote.

³ All courses that meet University Requirements for general education must go through UGEC. Courses or degrees offered only to students seeking teacher certification must go through the Teacher Education Council. All undergraduate changes must go before the UUAC. All graduate degree plan changes must go through the Graduate Council.

⁴ A minimum of 30 hours is required for a major. A maximum is specified for each degree (e.g., BA, BS). The university minimum for elective hours is 6, unless the requirements of external accrediting bodies make it impossible.

⁵ Program or course changes that apply to any major that includes Teacher Certification will be reviewed by the college, the Teacher Education Council (TEC), and then the UUAC.

⁶ Courses that satisfy ACU's University Requirements (General Education) will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

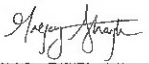
⁷ The UUAC approved the clarification that "general requirements for graduation" means the enumerated items in the "General Requirements for Bachelor's Degrees" section of the catalog.

Revised 8-26-19

Curriculum/Catalog Changes Signature Page

Department/School Chair(s)	
 Signature	11/28/22 Approval date
_____ Signature	_____ Approval date

College Academic Council(s)	
 Signature	Feb 8, 2023 Approval date
_____ Signature	_____ Approval date

Dean(s)	
 Signature	Feb 15, 2023 Approval date
_____ Signature	_____ Approval date

Teacher Education Council	
_____ Chair's signature	_____ Approval date

General Education Council	
_____ Chair's signature	_____ Approval date

Undergraduate Academic Council	
_____ Chair's signature	_____ Approval date

Graduate Council	
_____ Chair's signature	_____ Approval date

Provost	
_____ Signature	_____ Approval date

Faculty	
_____ Chair of faculty senate	_____ Approval date

President	
_____ Signature	_____ Approval date

Change in Course Description for MATW 019

November 28, 2022

As the department added more MATW course, we did not update the course description for MATW 019. This course is no longer serves as a prerequisite for MATH 109 or MATH 123 since students now enroll in MATW 109 or MATW 123 after completing MATW 019.

Proposed Course Description	Current Course Description
Preparation for MATW 109, MATW 120, MATW 123, or MATW 130. It will make use of technology-based instruction in a classroom/computer laboratory environment. Students will have instruction on topics of importance to them. The course may also be used to enable students wishing to enroll in MATH 237 to prepare to meet the prerequisites for the course. Does not satisfy the University Requirements mathematics requirement and is non-graduation credit, graded credit/no-credit. Same as MAWO 019.	Preparation for MATW 120 or MATW 130. It will make use of technology-based instruction in a classroom/computer laboratory environment. Students will have instruction on topics of importance to them. The course may also be used to enable students wishing to enroll in MATH 109, MATH 123 or MATH 237 to prepare to meet the prerequisites for those courses. Does not satisfy the University Requirements mathematics requirement and is non-graduation credit, graded credit/no-credit. Same as MAWO 019.

Change in Prerequisites for MATH 109, 120, 123, and 130 and MATW 019, 109, 120, 123, and 130

November 28, 2022

The Office of the Provost requested that the department review its prerequisites for beginning level courses. In this review, the department found that we had fallen behind in updating its prerequisites to align with state standards. While we are not required to follow the state standards, our courses do need to be comparable to the courses in mathematics departments across the state.

The State of Texas considers students to be exempt from demonstrating college readiness in mathematics if they have a MATH ACT score of 19 or higher or a MATH SAT score of 530 or higher. (Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter C, Rule §4.54)

We are proposing the following changes in prerequisites:

Proposed Prerequisites	Current Prerequisites
MATH 109, 120, 123, and 130: - MATH ACT score of 19 or higher, - MATH SAT score of 510 or higher, - mathematics placement into MATH 109, 120, 123, or 130, or - credit for MATH 109, 120, 123, or 130	MATH 109, 120, 123, and 130: - MATH ACT score of 20, - MATH SAT score of 530, or - math placement into MATH 109, 120, 123, or 130.
MATW 109, 120, 123, and 130: - MATH ACT score of 15 to 18, - MATH SAT score of 400 to 500, - mathematics placement into MATW 109, 120, 123, or 130, or - credit for MATW 019, 109, 120, 123, or 130	MATW 109, 120, 123, and 130: - MATH ACT score of 17 to 19, - MATH SAT score of 440 to 520, - MATW 019, or - math placement into MATW 109, 120, 123, or 130
MATW 019 - no MATH ACT score, - no MATH SAT score, or - mathematics placement into MATW 019	MATW 019