

Abilene Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond in Writing

Course Number COMM 322 or Degree Plan(s) _____
 State the requested change and reason. A memo may be attached if more space is necessary.

Given the approval of COMM 120 to replace COMM 211, we request that the prerequisite for COMM 322 be changed to COMM 120.

Indicate the requested change.

	Change to a Course	Dept./School ¹	College	Dean	TEC	UGEC	AUAC/Grad	Provost	President
1.	Title (description unchanged)	A	A	A	I	—	I	I	I
2.	Description (not affecting content)	A	A	A	I	—	I	I	I
3.	Course term(s)	A	I	A	I	—	I	I	I
4.	Content (change of course outcomes)	A	A	A	I	—	I	A	I
5.	Number of hours (lecture, lab, contact)	A	A	A	A	—	A	A	I
6.	Course number within the hundred	A	A	I	I	—	I	I	I
7.	Course number beyond the hundred	A	A	A	A	—	A	A	I
8.	Prerequisites	A	A	A	I	—	I	I	I
9.	Course fee(s)	A	—	A	—	—	—	A	I
10.	From U to G or G to U	A	A	A	A	—	A	A	I
11.	Cross-list course	A	A	A	A	—	A	A	I
12.	Department of record	A	A	A	A	—	A	A	I
13.	Close a course	A	A	A	A	—	A	A	I
14.	New course (includes combining or splitting courses)	A	A	A	A	—	A	A	I

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	Change to the University Requirements (All Campuses)	Dept./School ¹	College	Dean	TEC	UGEC	AUAC/Grad	Provost	Faculty	President	Trustees
1.	University Requirements — Change course outcomes of an included course ²	A	A	A	—	A	—	A	—	A	—
2.	University Requirements — Add or drop a required course from the University Requirements ²	A	A	A	—	A	—	A	A	A	—
3.	University Requirements — Add or drop a course from a menu within the University Requirements ²	A	—	—	—	A	—	A	—	A	—
4.	University Requirements — Change hours within a menu in the University Requirements ²	A	A	A	—	A	—	A	A	A	—
	Change to Catalog Information (for Campus)										
1.	General Requirements for Bachelor's Degrees and Associate's Degrees	—	—	—	—	—	A	A	A	A	—
2.	Policies governing academic probation and suspension	—	—	—	—	—	A	A	A	A	—
3.	Requirements for graduating with honors	—	—	—	—	—	A	A	A	A	—
	Change to a Degree Plan Proposed by Faculty or College										
5.	Educational Program — Revise ³	A	A	A	A	—	A	A	—	A	—
6.	Educational Program — Adopt/change admission requirements	A	A	A	A	—	A	A	—	A	—
7.	Educational Program — Add ³	A	A	A	A	—	A	A	A	A	I
8.	Educational Program — Discontinue	A	A	A	A	—	A	A	A	A	I
9.	GPA — Revise program-required GPAs	A	A	A	A	—	A	A	—	A	—
10.	Minor — Revise	A	A	A	I	—	I	I	—	I	—
11.	Minor — Add	A	A	A	A	—	A	A	—	A	—
12.	Minor — Discontinue	A	A	A	A	—	A	A	—	A	—
13.	Degree — Add	A	A	A	A	—	A	A	A	A	I
14.	Degree — Discontinue	A	A	A	A	—	A	A	A	A	I
	Change to a Degree Plan Proposed By Provost										
15.	Educational Program — Discontinue	R	—	R	A	—	A	A	A	A	I
16.	Minor — Discontinue	R	—	R	A	—	A	A	—	A	—
17.	Degree — Discontinue	R	—	R	A	—	A	A	A	A	I

¹ When an academic unit does not have a council, the UGEC and/or UUAC will serve as its academic council, depending on the nature of the issue.

² Courses that satisfy ACU's University Requirements will normally have lower-level numbering, be free of prerequisites and co-requisites, appeal to more than one or two majors, and "not narrowly focus on those skills, techniques, and procedures specific to a particular occupation or profession" (SACS 2.7.3). Departments may request exceptions to the first three criteria.

³ For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible.

Department/School Chair(s)	
	Apr 27, 2023
Signature	Approval date
Signature	Approval date

College Academic Council(s)	
	Apr 27, 2023
Signature	Approval date
Signature	Approval date

Dean(s)	
	Apr 27, 2023
Signature	Approval date
Signature	Approval date

Teacher Education Council	
Chair's signature	Approval date

University General Education Council	
Chair's signature	Approval date

Abilene Undergraduate Academic Council	
Chair's signature	Approval date

Graduate Council	
Chair's signature	Approval date

Provost	
Signature	Approval date

Faculty	
Chair of Faculty Senate	Approval date

President	
Signature	Approval date



Karen Witemeyer <kmw03d@acu.edu>

Quick request - Pre-req change

6 messages

Jon Camp <jwc03b@acu.edu>

Thu, Apr 27, 2023 at 10:49 AM

To: Kelly Elliott <kelly.elliott@acu.edu>, Neal Coates <coatesn@acu.edu>, Sheila Jones <joness@acu.edu>

Cc: Lynette Sharp Penya <penyal@acu.edu>, Karen Witemeyer <kmw03d@acu.edu>

Kelly, Neal and Sheila,

The new course COMM 120 - Public Speaking has been approved to take the place of COMM 211 in the new GenEd program. There are five courses that list COMM 211 as a prereq, and we need to change the prereq to COMM 120. These courses are in the programs listed below. Can I get your e-mail approval for this prereq change?

COMM 322 - Legal Studies Minor

COMM 343 - HIST-PUBL and Legal Studies Minor

COMM 483 - NUTR-NUCO

Thanks!

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Jonathan W. Camp, PhD

Abilene Christian University

Associate Dean, College of Arts & Sciences

Neal Coates <coatesn@acu.edu>

Thu, Apr 27, 2023 at 10:56 AM

To: Jon Camp <jwc03b@acu.edu>

Cc: Kelly Elliott <kelly.elliott@acu.edu>, Sheila Jones <joness@acu.edu>, Lynette Sharp Penya <penyal@acu.edu>, Karen Witemeyer <kmw03d@acu.edu>

I'm happy to give my approval, but does my declaration trigger my seating on CASAC?

> On Apr 27, 2023, at 10:49 AM, Jon Camp <jwc03b@acu.edu> wrote:

>

>

[Quoted text hidden]

Sheila Jones <joness@acu.edu>

Thu, Apr 27, 2023 at 11:50 AM

To: Jon Camp <jwc03b@acu.edu>

Cc: Kelly Elliott <kelly.elliott@acu.edu>, Neal Coates <coatesn@acu.edu>, Lynette Sharp Penya <penyal@acu.edu>, Karen Witemeyer <kmw03d@acu.edu>

That is fine with me.

Thanks,

Sheila

Sheila Jones, PhD, RD, LD

Chair, Department of Kinesiology and Nutrition

ACU Box 28084

Abilene, Texas 79699

(325) 674-2089

Romans 8:38-39

[Quoted text hidden]

Kelly Elliott <kelly.elliott@acu.edu>

Thu, Apr 27, 2023 at 2:41 PM

To: Sheila Jones <joness@acu.edu>

Cc: Jon Camp <jwc03b@acu.edu>, Neal Coates <coatesn@acu.edu>, Lynette Sharp Penya <penyal@acu.edu>, Karen Witemeyer <kmw03d@acu.edu>

Fine with me.

Kelly

[Quoted text hidden]

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Kelly Elliott, PhD

Associate Professor, Department Chair

History and Global Studies

Abilene Christian University

(she/her)
