

Abilene Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond In Writing

Course Number: BIOL 203

or Degree Plan(s):

		Dept./School	College	Dean	TEC	AUAC/Grad	Provost
	Campus-Level Academic Review¹						
	Change to a Course Include signatures from all chairs/program directors for cross-listed courses. ¹						
1.	Title (description unchanged)	A	A	A	I	I	I
2.	Description (not affecting content)	A	A	A	I	I	I
3.	Course term(s)	A	I	A	I	I	I
4.	Content (change of course outcomes)	A	A	A	I	I	A
5.	Number of credit hours	A	A	A	A	A	A
6.	Course number within the hundred	A	A	I	I	I	I
7.	Course number beyond the hundred	A	A	A	A	A	A
8.	Prerequisites	A	A	A	I	I	I
9.	Course restriction (e.g., majors only, junior standing)	A	A	A	A	A	A
10.	Level change (U to G or G to U)	A	A	A	A	A	A
11.	Cross list course	A	A	A	A	A	A
12.	Department of record	A	A	A	A	A	A
13.	Open or close a course	A	A	A	A	A	A
	Change to a Degree Plan						
14.	Educational Program — Revise	A	A	A	A	A	A
15.	Educational Program — Adopt/revise admission requirements	A	A	A	A	A	A
16.	GPA — Revise program-required GPA	A	A	A	A	A	A
17.	Minor — Revise	A	A	A	A	A	A

		Dept./School	College	Dean	TEC	AUAC/Grad	Provost	Campus Faculty	Senior VPAA	President
	Full Review									
	Change to Catalog Information (for Campus)									
18.	General requirements for Bachelor's and Associate Degrees	-	-	-	-	A	A	A	A	I
19.	Policies governing academic probation and suspension	-	-	-	-	A	A	A	A	I
20.	Requirements for graduating with honors	-	-	-	-	A	A	A	A	I
	Change to a Degree Plan									
21.	Educational Program — Add or Discontinue ²³	A	A	A	A	A	A	A	A	I
22.	Educational Program — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I
23.	Minor — Add or Discontinue	A	A	A	A	A	A	-	A	I
24.	Minor — Discontinue (Provost-proposed)	R	-	R	A	A	A	-	A	I
25.	Degree — Add or Discontinue	A	A	A	A	A	A	A	A	I
26.	Degree — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I

		Dept./School	College	Dean	AUAC	Provost	UGEC	University Faculty	Senior VPAA	President
	Change to General Education Requirements for Undergraduates (System)									
27.	Change course outcomes of an included course	A	A	A	A	A	A	-	A	I
28.	Add or drop a required course from the General Education Requirements	A	-	A	-	A	A	A	A	I
29.	Add or drop a course from a menu within the General Education Requirements	A	-	A	-	A	A	-	A	I
30.	Comprehensive revision of General Education Requirements	-	-	-	-	A	A	A	A	I

Notes

² Any change to a cross-listed course requires the signature of both department chairs or program directors overseeing the course to ensure that the courses stay in sync. This includes courses taught at other campuses (e.g. BIBL 101 and BIBO 101).

³ For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible. Master's programs must include a minimum of 30 hours, and doctoral programs must include a minimum of 30 hours beyond the master's.

⁴ When a department/school or dean proposes closing a program, approval routing follows the typical process beginning with the department/school. An administrative proposal by the provost or senior vice president for academic affairs would follow the "provost-proposed" routing on the chart.

Updated 8/1/2023

Department/School(s)

Jennifer Huddleston

October 25, 2023

Chair Signature

Date

Chair/Program Director Signature

Date

College Academic Council(s)

Chair Signature

Charles M. Montalvo

Date

November 13, 2023

Chair Signature

Date

Dean(s)

Charles M. Montalvo

November 13, 2023

Signature

Date

Signature

Date

Teacher Education Council

Signature

Date

**Campus Academic Council:
Abilene Undergraduate or Abilene Graduate**

Signature

Date

Provost

Signature

Date

University General Education Council

Signature

Date

University Faculty

Abilene Faculty Senate Chair signature

Date

Dallas Faculty Council Chair signature

Date

Senior Vice President for Academic Affairs

Signature

Date

President

Signature

Date

BIOL 203 Title and Description Changes

Justification

This proposal seeks to update the title and catalog description of BIOL 203 (Basic Biology for Teachers) to more clearly communicate the concepts and intended audience for this course. The proposed course title is closer in alignment with a similar course for pre-service teachers, CHEM 203 (General Science for Elementary Teachers). The proposed course description is edited to better represent the material taught in the course to prepare teachers for the Core Subjects EC-6 science certification exam.

Current

BIOL 203- Basic Biology for Teachers

Lecture Hours: 2

Lab Hours: 2

Credit Hours: 3

Terms Offered: Spring, even years

Survey of the plant and animal kingdoms and life processes; interactions with the environment and ecosystems and the ecology of life; includes laboratory work. Laboratory graded and credited with the course. For non-biology majors; only for students seeking teacher certification in an area other than biology. Prerequisite: MATH 237 or Math ACT score of 20 or MATH SAT (prior to March 1, 2016) score of 500 or MATH SAT (after March 1, 2016) score of 530. Course fee.

Proposed

BIOL 203 - Biology for Elementary Teachers

Lecture Hours: 2

Lab Hours: 2

Credit Hours: 3

Terms Offered: Spring, even years

A survey of the fundamental principles of life, including the structure of cells and cellular metabolism, basic heredity and adaptation, diversity and life cycles of plants and animals, and ecology, with an emphasis on applications to scientific inquiry for elementary teachers. Laboratory work is incorporated and credited with the course. For education majors only. Prerequisite: MATH 237 or Math ACT score of 20 or MATH SAT score of 530. Course fee.



Jennifer Huddleston <jrh11a@acu.edu>

Re: BIOL 203 Course Proposal

1 message

Stephanie Talley <srt03c@acu.edu>

Wed, Oct 25, 2023 at 5:44 PM

To: Jennifer Hennigan <jah20c@acu.edu>

Cc: Jennifer Huddleston <jrh11a@acu.edu>

There are no changes needed. It looks good. Thank you ladies!

ST

Sent from my iPhone

On Oct 25, 2023, at 4:08 PM, Jennifer Hennigan <jah20c@acu.edu> wrote:

Hi Stephanie,

I'm following up on this proposal for BIOL 203 because Jennifer Huddleston informed me that Dean's office wants course changes turned in by tomorrow. If you would be able to let us know if there are any edits needed by noon tomorrow (Thursday, Oct 25th), we would appreciate it.

Cheers,

Jennifer Hennigan, Ph.D.

Associate Professor of Biology

Abilene Christian University

222 Halbert-Walling Research Center

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Abilene, TX 79699-7868

Biology office: 325-674-2188

Internal Extension ONLY: 2747

jah20c@acu.edu

From: Jennifer Hennigan <jah20c@acu.edu>

Date: Monday, October 23, 2023 at 8:00 AM
To: Stephanie Talley <srt03c@acu.edu>
Cc: Jennifer Huddleston <jrh11a@acu.edu>
Subject: BIOL 203 Course Proposal

Hi Stephanie,

Last year when Julee Isenhower and I met with you and other Education faculty regarding BIOL 203 and CHEM 203, we discussed the idea of changing the title of BIOL 203. After reviewing the course description for BIOL 203 we also had a few edits that we would like to submit in the proposal. [Here](#) is the proposed course title and description. Since these changes primarily impact your students, we wanted to get your feedback prior to submission of the application. Could you please let me know if you have any suggestions or concerns before Friday, Oct 27th?

Thanks,

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Jennifer A. Hennigan, Ph.D.
Associate Professor of Biology
Abilene Christian University