

Abilene Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond In Writing

Course Number: **CSD 112** or Degree Plan(s):

I am proposing a change for the department of record and thus the prefixes for CSD 111 and CSD 112, American Sign Language 1 and 2. This is for a variety of reasons. First, the instructor (Cassie Knutson) who is teaching American Sign Language is an instructor who is being paid fully out of the School of Education. She also offices here and teaches the courses in the Phillips Education Building. Additionally, we are exploring the possibility of opening a degree in Deaf Education. This is an area of high needs in the state and there is only one institution in the state who offers this certification at the undergraduate level. Moving CSD 111/112 to SPED 111/112 will allow us to demonstrate to the state that we have the programmatic infrastructure to support a deaf education certification. I have discussed this matter with both the chair of Communication Disorders (Brenda Bender) and my dean has discussed it with the dean of the College of Health and Behavioral Science (Dirk Nelson). (See attached email communication.)

See the memo from Dr. Brenda Bender attached below.

		Depl./School	College	Dean	TEC	AUAC/Grad	Provost
	Campus-Level Academic Review¹						
	Change to a Course Include signatures from all chairs/program directors for cross-listed courses. ¹						
1.	Title (description unchanged)	A	A	A	I	I	I
2.	Description (not affecting content)	A	A	A	I	I	I
3.	Course term(s)	A	I	A	I	I	I
4.	Content (change of course outcomes)	A	A	A	I	I	A
5.	Number of credit hours	A	A	A	A	A	A
6.	Course number within the hundred	A	A	I	I	I	I
7.	Course number beyond the hundred	A	A	A	A	A	A
8.	Prerequisites	A	A	A	I	I	I
9.	Course restriction (e.g., majors only, junior standing)	A	A	A	A	A	A
10.	Level change (U to G or G to U)	A	A	A	A	A	A
11.	Cross list course	A	A	A	A	A	A
12.	Department of record	A	A	A	A	A	A
13.	Open or close a course	A	A	A	A	A	A
	Change to a Degree Plan						
14.	Educational Program — Revise	A	A	A	A	A	A

15.	Educational Program — Adopt/revise admission requirements	A	A	A	A	A	A
16.	GPA — Revise program-required GPA	A	A	A	A	A	A
17.	Minor — Revise	A	A	A	A	A	A

		Dept./School	College	Dean	TEC	AUAC/Grad	Provost	Campus Faculty	Senior VPAA	President
	Full Review									
	Change to Catalog Information (for Campus)									
18.	General requirements for Bachelor's and Associate Degrees	-	-	-	-	A	A	A	A	I
19.	Policies governing academic probation and suspension	-	-	-	-	A	A	A	A	I
20.	Requirements for graduating with honors	-	-	-	-	A	A	A	A	I
	Change to a Degree Plan									
21.	Educational Program — Add or Discontinue ^{2 3}	A	A	A	A	A	A	A	A	I
22.	Educational Program — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I
23.	Minor — Add or Discontinue	A	A	A	A	A	A	-	A	I
24.	Minor — Discontinue (Provost-proposed)	R	-	R	A	A	A	-	A	I
25.	Degree — Add or Discontinue	A	A	A	A	A	A	A	A	I
26.	Degree — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I

		Dept./School	College	Dean	AUAC	Provost	UGEC	University Faculty	Senior VPAA	President
	Change to General Education Requirements for Undergraduates (System)									
27.	Change course outcomes of an included course	A	A	A	A	A	A	-	A	I
28.	Add or drop a required course from the General Education Requirements	A	-	A	-	A	A	A	A	I
29.	Add or drop a course from a menu within the General Education Requirements	A	-	A	-	A	A	-	A	I
30.	Comprehensive revision of General Education Requirements	-	-	-	-	A	A	A	A	I

Notes

² Any change to a cross-listed course requires the signature of both department chairs or program directors overseeing the course to ensure that the courses stay in sync. This includes courses taught at other campuses (e.g. BIBL 101 and BIBO 101).

³ For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible. Master's programs must include a minimum of 30 hours, and doctoral programs must include a minimum of 30 hours beyond the master's.

⁴ When a department/school or dean proposes closing a program, approval routing follows the typical process beginning with the department/school. An administrative proposal by the provost or senior vice president for academic affairs would follow the "provost-proposed" routing on the chart.

Updated 8/1/2023

Department/School(s)



2/12/24

Chair Signature

Date

2/12/24

Chair/Program Director Signature

Date

College Academic Council(s)



February 16, 2024

Chair Signature

Date

Chair Signature

Date

Dean(s)

March 7, 2024

Signature

Date

Signature

Date

Teacher Education Council

Stephano Tally

Signature

2.19.24

Date

**Campus Academic Council:
Abilene Undergraduate or Abilene Graduate**

Signature

Date

Provost

Signature

Date

University General Education Council

Signature

Date

University Faculty

Abilene Faculty Senate Chair signature

Date

Dallas Faculty Council Chair signature

Date

Senior Vice President for Academic Affairs

Signature

Date

President

Signature

Date



Department of Communication Sciences and Disorders

Memo

To: Dr. Stephanie Talley; Department Chair – Teacher Education
From: Dr. Brenda Bender, Interim Department Chair – Communication Sciences and Disorders
CC:
Date: February 14, 2024
Re: Reclassification of ASL courses

Stephanie,

I am writing in support of the proposal to reclassify the ASL classes from CSD to SPED as you plan for adding Deaf Education to the Teacher Education programs. I have visited with the CSD faculty about the proposed changes and all voiced support for the program. If CSD can be of assistance as you move this proposal and plan forward please let us know.