

Abilene Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond In Writing

Course Number: BIOL 312

or Degree Plan(s):

Current: Survey of cell structure and function with an emphasis on cellular energy-related events, proteins, and nucleic acids. Lecture may be taken without the lab. Prerequisite: BIOL 121/BIOL 122 and BIOL 123/BIOL 124 with a minimum grade of “C”; and CHEM 114 or CHEM 134 or simultaneous enrollment.

Proposed: Survey of cell structure and function with an emphasis on cellular energy-related events, proteins, and nucleic acids. Prerequisite: BIOL 121/BIOL 122 and BIOL 123/BIOL 124 with a minimum grade of “C”; and CHEM 113 or CHEM 133 or simultaneous enrollment.

		De pt./ Sch ool	Coll ege	Dea n	TEC	AU AC/ Gra d	Pro vos t
	Campus-Level Academic Review¹						
	Change to a Course Include signatures from all chairs/program directors for cross-listed courses. ¹						
1.	Title (description unchanged)	A	A	A	I	I	I
2.	Description (not affecting content)	A	A	A	I	I	I
3.	Course term(s)	A	I	A	I	I	I
4.	Content (change of course outcomes)	A	A	A	I	I	A
5.	Number of credit hours	A	A	A	A	A	A
6.	Course number within the hundred	A	A	I	I	I	I
7.	Course number beyond the hundred	A	A	A	A	A	A
8.	Prerequisites	A	A	A	I	I	I
9.	Course restriction (e.g., majors only, junior standing)	A	A	A	A	A	A
10.	Level change (U to G or G to U)	A	A	A	A	A	A
11.	Cross list course	A	A	A	A	A	A
12.	Department of record	A	A	A	A	A	A
13.	Open or close a course	A	A	A	A	A	A
	Change to a Degree Plan						
14.	Educational Program — Revise	A	A	A	A	A	A
15.	Educational Program — Adopt/revise admission requirements	A	A	A	A	A	A
16.	GPA — Revise program-required GPA	A	A	A	A	A	A
17.	Minor — Revise	A	A	A	A	A	A

		De pt. /Sc hool	Col leg e	De an	TE C	AU AC/ Grad	Pro vos t	Ca mp us Fac ult y	Se nior VP AA	Pre sid ent
	Full Review									
	Change to Catalog Information (for Campus)									
18.	General requirements for Bachelor's and Associate Degrees	-	-	-	-	A	A	A	A	I
19.	Policies governing academic probation and suspension	-	-	-	-	A	A	A	A	I
20.	Requirements for graduating with honors	-	-	-	-	A	A	A	A	I
	Change to a Degree Plan									
21.	Educational Program — Add or Discontinue ^{2 3}	A	A	A	A	A	A	A	A	I
22.	Educational Program — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I
23.	Minor — Add or Discontinue	A	A	A	A	A	A	-	A	I
24.	Minor — Discontinue (Provost-proposed)	R	-	R	A	A	A	-	A	I
25.	Degree — Add or Discontinue	A	A	A	A	A	A	A	A	I
26.	Degree — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I

		De pt. /Sch ool	Col leg e	Dea n	TEC	AU AC/ Grad	Pro vos t	Ca mp us Fac ult y	Sen ior VP AA	Pre sid ent
	Change to General Education Requirements for Undergraduates (System)									
27.	Change course outcomes of an included course	A	A	A	A	A	A	-	A	I
28.	Add or drop a required course from the General Education Requirements	A	-	A	-	A	A	A	A	I
29.	Add or drop a course from a menu within the General Education Requirements	A	-	A	-	A	A	-	A	I
30.	Comprehensive revision of General Education Requirements	-	-	-	-	A	A	A	A	I

Notes

² Any change to a cross-listed course requires the signature of both department chairs or program directors overseeing the course to ensure that the courses stay in sync. This includes courses taught at other campuses (e.g. BIBL 101 and BIBO 101).

³ For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible. Master's programs must include a minimum of 30 hours, and doctoral programs must include a minimum of 30 hours beyond the master's.

⁴ When a department/school or dean proposes closing a program, approval routing follows the typical process beginning with the department/school. An administrative proposal by the provost or senior vice president for academic affairs would follow the “provost-proposed” routing on the chart.

Updated 8/1/2023

Department/School(s)

Jennifer Huddleston

2/28/2025

Chair Signature

Date

Chair/Program Director Signature

Date

College Academic Council(s)

Charles Minter

4/8/2025

Chair Signature

Date

Chair Signature

Date

Dean(s)

Charles Minter

4/8/2025

Signature

Date

Signature

Date

Teacher Education Council

Signature

Date

**Campus Academic Council:
Abilene Undergraduate or Abilene Graduate**

Signature

Date

Provost

Signature

Date

University General Education Council

Signature

Date

University Faculty

Abilene Faculty Senate Chair signature

Date

Dallas Faculty Council Chair signature

Date

Senior Vice President for Academic Affairs

Signature

Date

President

Signature

Date

Re: BIOL 313 Closure

1 message

Autumn Sutherlin <als03c@acu.edu>
To: Jennifer Huddleston <jrh11a@acu.edu>

Fri, Feb 28, 2025 at 8:50 AM

As it has not been taught in years and is 1 hr on a long menu, this will have no impact on Biochemistry, Biomedical Science (BCH-BCBS) majors.

Autumn Sutherlin, Ph.D.
Chair and Professor
Department of Chemistry and Biochemistry
Abilene Christian University

On Fri, Feb 28, 2025 at 8:47 AM Jennifer Huddleston <jrh11a@acu.edu> wrote:

Autumn,

The Department of Biology has decided to close BIOL 313 Cell Biology Laboratory. This class is an option on the Biochemistry, Biomedical Science, BS (BCH-BCBS) track. This class has not been taught in at least 15 years and we have no plans to teach it again. What are your thoughts for me to share with councils on removing this course from the catalog?

Thanks!
Dr. Jennifer R. Huddleston

Associate Professor
Department Chair
Department of Biology
Abilene Christian University
202 Halbert-Walling Research Center
ACU Box 27868
Abilene, Texas 79699-7868
jennifer.huddleston@acu.edu
[Book an appointment](#)