

Abilene Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond In Writing

Course Number: KINE 221 Degree Plan(s): Kinesiology, Pre-OT

Proposed new 2 hour elective course "Introduction to the profession of Occupational Therapy"

To be taught each spring by OT faculty in response to the annually increasing number of guest speaking commitments by OT faculty in various kinesiology courses due to the growing number of pre-OT students at the University. The course will also serve to engage students outside of the major who are unsure of career opportunities. OT faculty will have 2 hour release time from the assigned graduate teaching each spring on a rotating basis.

"Students learn about the profession of occupational therapy. Currently licensed therapists lecture on clinical aspects including the varied roles and responsibilities of occupational therapists and occupational therapy assistants. Students participate in discussions on educational and practice requirements and trends in the profession"

		Dept./School	College	Dean	TEC	AUAC/Grad	Provost
	Campus-Level Academic Review¹						
	Change to a Course Include signatures from all chairs/program directors for cross-listed courses. ¹						
1.	Title (description unchanged)	A	A	A	I	I	I
2.	Description (not affecting content)	A	A	A	I	I	I
3.	Course term(s)	A	I	A	I	I	I
4.	Content (change of course outcomes)	A	A	A	I	I	A
5.	Number of credit hours	A	A	A	A	A	A
6.	Course number within the hundred	A	A	I	I	I	I
7.	Course number beyond the hundred	A	A	A	A	A	A
8.	Prerequisites	A	A	A	I	I	I
9.	Course restriction (e.g., majors only, junior standing)	A	A	A	A	A	A
10.	Level change (U to G or G to U)	A	A	A	A	A	A
11.	Cross list course	A	A	A	A	A	A
12.	Department of record	A	A	A	A	A	A
13.	Open or close a course	A	A	A	A	A	A
	Change to a Degree Plan						
14.	Educational Program — Revise	A	A	A	A	A	A
15.	Educational Program — Adopt/revise admission requirements	A	A	A	A	A	A
16.	GPA — Revise program-required GPA	A	A	A	A	A	A

17.	Minor — Revise	A	A	A	A	A	A
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		Dept./School	College	Dean	TEC	AUAC/Grad	Provost	Campus Faculty	Senior VPAA	President
	Full Review									
	Change to Catalog Information (for Campus)									
18.	General requirements for Bachelor's and Associate Degrees	-	-	-	-	A	A	A	A	I
19.	Policies governing academic probation and suspension	-	-	-	-	A	A	A	A	I
20.	Requirements for graduating with honors	-	-	-	-	A	A	A	A	I
	Change to a Degree Plan									
21.	Educational Program — Add or Discontinue ²³	A	A	A	A	A	A	A	A	I
22.	Educational Program — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I
23.	Minor — Add or Discontinue	A	A	A	A	A	A	-	A	I
24.	Minor — Discontinue (Provost-proposed)	R	-	R	A	A	A	-	A	I
25.	Degree — Add or Discontinue	A	A	A	A	A	A	A	A	I
26.	Degree — Discontinue (Provost-proposed)	R	-	R	A	A	A	A	A	I

		Dept./School	College	Dean	AUAC	Provost	UGEC	University Faculty	Senior VPAA	President
	Change to General Education Requirements for Undergraduates (System)									
27.	Change course outcomes of an included course	A	A	A	A	A	A	-	A	I
28.	Add or drop a required course from the General Education Requirements	A	-	A	-	A	A	A	A	I
29.	Add or drop a course from a menu within the General Education Requirements	A	-	A	-	A	A	-	A	I
30.	Comprehensive revision of General Education Requirements	-	-	-	-	A	A	A	A	I

Notes

² Any change to a cross-listed course requires the signature of both department chairs or program directors overseeing the course to ensure that the courses stay in sync. This includes courses taught at other campuses (e.g. BIBL 101 and BIBO 101).

³ For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible. Master's programs must include a minimum of 30 hours, and doctoral programs must include a minimum of 30 hours beyond the master's.

⁴ When a department/school or dean proposes closing a program, approval routing follows the typical process beginning with the department/school. An administrative proposal by the provost or senior vice president for academic affairs would follow the "provost-proposed" routing on the chart.

Updated 8/1/2023

Department/School(s)	
<i>Kari M. Miller</i>	4/20/26
Chair Signature	Date
Chair/Program Director Signature	Date
College Academic Council(s)	
<i>Heila Jones</i>	05/01/2026
Chair Signature	Date
Chair Signature	Date
Dean(s)	
<i>J. Dirk Nelson</i> J. Dirk Nelson (May 2, 2026 08:27:27 CDT)	05/02/2026
Signature	Date
Signature	Date
Teacher Education Council	
Signature	Date
Campus Academic Council: Abilene Undergraduate or Abilene Graduate	
Signature	Date
Provost	

Signature

Date

University General Education Council

Signature

Date

University Faculty

Abilene Faculty Senate Chair signature

Date

Dallas Faculty Council Chair signature

Date

Senior Vice President for Academic Affairs

Signature

Date

President

Signature

Date

Abilene New Course Application

You may delete the preceding instructional pages before submitting an application.

Course ID (Subject Code and Number)	KINE 221
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1. Systems and Catalog Information Complete each item.

A	Course Developer	Kari Williams
B	Course Instructor	Kari Williams
C	Course Title	Introduction to the Profession of Occupational Therapy
D	Course Abbreviation for Banner if title is more than 30 characters	Intro to Prof of OT
E	College	CHBS - Health and Behavioral Sciences
F	Department or School	KINE- Department of Kinesiology and Nutrition
G	Number of Credit Hours	2
G1	Number of Lecture Hours	2
G2	Number of Lab hours	0
H	Is the course for a fixed or variable number of credit hours?	Fixed If variable, explain rationale:
I	Is the course repeatable for additional credit?	No
J	Maximum total number of credit hours a student can earn for this course	2
K	Course Schedule Type	<u>Lecture (LEC)</u> See Schedule Type definitions in the Reference section.
L	Number of Faculty Workload Hours	2
M	Grading Mode	<u>Standard</u>

N	Maximum Enrollment	30
O	Catalog Description (50 words or less)	Students learn about the profession of occupational therapy. Currently licensed therapists lecture on clinical aspects including the varied roles and responsibilities of occupational therapists and occupational therapy assistants. Students participate in discussions on educational and practice requirements and trends in the profession.
P	List any prerequisites (course/s, test scores, class standing, major, etc.)	None
Q	List any corequisites (these <i>must</i> be taken at the same time; note that a single requirement cannot be both a prerequisite <i>and</i> a corequisite)	None
R	If the course is cross-listed, specify the subject code and course number of the other course	N/A
S	Does this course require any additional student course fees?	<u>No</u> If yes, attach a completed course fee form .
T1	Will the course be offered in fall terms?	<u>NO</u>
T2	Will the course be offered in spring terms?	<u>Yes, every year</u>
T3	Will the course be offered in summer terms?	<u>No</u>
U	First semester this course will be offered under new Course ID. <i>May not be earlier than the coming fall semester.</i>	Spring 2027

V	Is this course required for a program(s)?	<u>No, elective course</u> If yes, attach a completed curriculum proposal to change the program(s).
W	Should the addition of this course be retroactively applied to the degree plan it supports? <i>This is rare, and rationale should explain compelling extenuating circumstances.</i>	<u>No</u> If yes, provide rationale:
X	Has this course been offered as a Special Topics course? <i>New courses are not required to be taught as Special Topics courses prior to approval.</i>	<u>No</u> If yes, provide course ID, term, and enrollment:
Y	List any courses in which the content overlaps the proposed course. (Course ID and Name). <i>Attach a statement from the instructor/dept chair of the existing course justifying the new offering.</i>	N/A

2. Curriculum

A. Explain any effects of this course on any degree plans. If the addition of the course alters program requirements, submit a separate [Approval Chart for Curriculum Change](#) to update the program.

This course will be offered as an elective course and does not have any effect on any degree plans.

This course will be added to the elective menu for students in the pre occupational therapy track. The course does not alter existing program or degree requirements.

B. Justify the addition of this course to the current curriculum, explaining the gap it meets.

The number of students in the pre occupational therapy degree track has grown significantly in the past several years. This course will allow these students and others to develop an understanding of the profession of OT and how to be better prepared for application to occupational therapy programs. The course will also allow for undecided majors to explore the profession as a viable career path.

3. Course Design

A. Audience and Course Goal

1. Describe the intended audience, including prerequisite skills.

- i. Pre Occupational Therapy students as well as any other interested undergraduate student.
- ii. Prerequisites include: None
- iii. State the overarching course goal(s) in performance terms.
 - Introduce students to the profession of occupational therapy
 - Provide an introductory understanding of the varied roles of occupational therapy practitioners
 - Provide an introductory understanding of current practice trends, employment opportunities and educational opportunities in the field of occupational therapy.

Student Learning Outcomes and Measurements

	Student Learning Outcome	Measurement
1	Students will summarize constructs related to the historical and current practice of occupational therapy	Quiz
2	Students will identify current practice trends and employment opportunities in the profession of occupational therapy.	Observation Assignment OT Interview Presentation
3	Students will illustrate and understand occupational therapy educational opportunities and requirements for entry to the profession.	Final Reflection Assignment
4		
5		

B. Text and Resources: **None Required (OER used)**

Give the full publication information of the textbook/s and other required resources and outside readings. For **combined undergraduate/graduate** courses, make two lists:

- A. full publication information; label **Undergraduate**.
- B. full publication information; label **Graduate**.

4. Supporting Documentation

Required of all applications	
1	Approval Chart for Curriculum Changes

2	Syllabus — Attach the syllabus for the course based upon the anticipated first-semester offering.
4	Library — Submit new course application and syllabus to the Library dean's office. Attach the Library's memo.
Attach if applicable	
5	Content Overlap — Include one document for each course you listed in Section 1Y. Attach statement from instructor/dept chair of existing course justifying the new offering.
6	Departmental Resources — List the resources that support the course and are available only through the department, if applicable. Attach the list of the holdings and the location(s).
7	Resources — List resources (other than library or departmental resources) that are needed to support this course (computers, lab equipment, other technology, etc.). Attach a complete list of all items and indicate possible sources or estimated cost of each. List the sources of any needed funds.
8	Expenses — List additional expenses needed to implement this course (full-time or part-time faculty, graduate or lab assistants, student employees, travel, special student costs, room renovation, storage facility, etc.). Attach a complete list of all items, the estimated cost of each and the source of the funds.
9	Justification — Attach any documents to which you refer in Section 2B.

ACU Department of Kinesiology & Nutrition
Course Syllabus

KINE 221 – Introduction to the Profession of Occupational Therapy

Instructor: Kari Williams, Associate Professor

Office: Hardin Admin 313

Email: kxw14d@acu.edu

Office Hours: Please email to book appointment

Credit hours: 2 hours

Semester/Year: Spring, 2027

Meeting Time/Place: TBD, Lab 3 1662 Campus Court

Prerequisites: None

Catalog Description: Students learn about the profession of occupational therapy. Currently licensed therapists lecture on clinical aspects, including the varied roles and responsibilities of occupational therapists and occupational therapy assistants. Students participate in discussions on educational and practice requirements and trends in the profession.

Intended Audience: Pre-OT Students and others interested in the profession

Mission Statements

ACU Mission: The mission of Abilene Christian University is to educate students for Christian service and leadership throughout the world.

CHBS Mission: The mission of the College of Health and Behavioral Sciences is to prepare students for Christian service and leadership with a collaborative commitment to holistic health and wellness by means of high-quality professional and pre-professional programs.

Textbooks: None Required – (OER used)

Course Topics:

- Occupational Therapy: The Profession
- Roles of the Occupational Therapist, Role Delineation, and the Interprofessional Team
- Occupational Therapy Practice: Across the Lifespan, Models of Practice
 - OTPF (Access through Library)
- Areas of Practice: Looking a Little More Closely
- Occupational Therapy in early intervention and school settings
- Occupational Therapy in pediatrics
- Occupational Therapy in hand and upper extremity rehabilitation
- Occupational Therapy in neurological rehabilitation
- Occupational Therapy in geriatrics
- Occupational Therapy in Mental Health
- Other specialty areas of OT practice
- Occupational Therapy Educational opportunities and the life of an OT student
- Occupational Therapy as a vocation: A call to serve others
- How to begin the journey of becoming an OT: Application processes and observation opportunities

Outcomes Addressed:

The following Competencies will be introduced and mastered during this course.

	Competency	Measurement
1	Students will summarize constructs related to the historical and current practice of occupational therapy.	Quiz
2	Students will identify current practice trends and employment opportunities in the profession of occupational therapy.	Observation Assignment and OT Interview Presentation
3	Students will illustrate and understand occupational therapy educational opportunities and requirements for entry to the profession.	Final Reflection Assignment

Course Outline:

Week #	Week of:	Topic	Assignment
1	1/11/27	Introduction to the course Occupational Therapy: The Profession	
2	1/18/27	Roles of the Occupational Therapists, Role Delineation, and the Interprofessional Team	Reading/Video
3	1/25/27	Occupational Therapy Practice: Across the Lifespan, Models of Practice	Reading/Video
4	2/1/27	Areas of Practice: Looking a Little More Closely	Reading/Video Quiz 1
5	2/8/27	Occupational Therapy in Early Intervention and School Settings – guest speaker	Reading/Video
6	2/15/27	Occupational Therapy in Pediatrics – guest speaker	Reading/Video
7	2/22/27	Occupational Therapy in Hand and Upper Extremity Rehabilitation – guest speaker	Reading/Video
8	3/1/27	Occupational Therapy in Neurological Rehabilitation – guest speaker	Reading/Video Quiz 2
Spring Break			
9	3/15/27	Occupational Therapy in Geriatrics – guest speaker	Reading/Video
10	3/22/27	Occupational Therapy in Mental Health – guest speaker	Reading/Video
11	3/29/27	Other specialty areas of OT practice	Quiz 3
12	4/5/27	Interview Presentations	Interview Presentations

			and Written Assignment Due
13	4/12/27	Occupational Therapy Education opportunities and the life of an OT student	
14	4/19/27	Occupational Therapy as a vocation – a call to serve others	Observation Report Due
15	4/26/27	How to begin the journey of becoming an OT: application processes and observation opportunities	
16	5/3/27	Reflection Assignment-In Class	Reflection Assignment Due

Class Participation- Students will be assigned to serve as a host for guest speakers. This will include contacting the speaker prior to the class date and obtaining a short bio and introducing the speaker at the beginning of the class. Students will also be graded on participation in class discussions and interacting with guest speakers.

Quizzes- Quizzes will be approximately 10 questions over the assigned topics. They evaluate comprehension of lecture and reference materials.

Interview Assignment/Presentation- Students will interview a practicing occupational therapist. Submit report to Canvas. Present their findings to the class.

Observation Report- Students are required to contact an OT faculty member at ACU and schedule a time to attend a lecture or lab.. The written report of your observation will be uploaded to Canvas for grading.

Final Assignment- The final for this class will be a reflective writing on your understanding of the profession and your future goals.

Assignments/Due Dates/Point Value

Assignment	Due Date	Points of Grade
Class Participation	As assigned	150
Quiz 1	2/1/27	50
Quiz 2	3/1/27	50
Quiz 3	3/29/27	50
Interview Assignment	4/5/27	100
Interview Presentation		150
Observation of OT class	4/19/27	100
Observation Report		150
Final Reflection	TBD	200
Total		1000

Grade Criteria (no rounding for Course Grade)

Grade	Percent	Point Range
A	90-100	900-1000
B	80-89	800-899
C	70-79	700-799
D	60-69	600-699
F	59 or below	0-599

Course Policies

Attendance: In-Person attendance is imperative for the development of understanding and meeting course objectives; therefore, attendance to all classes is expected. If you will be absent, the expectation is a personal email to the instructor PRIOR to the start of class. Texting a classmate to relay the information to the instructor is unacceptable.

Tardiness is unprofessional and interferes with the learning environment. Please ensure you arrive to class in enough time to find your seat and prepare for class. If you anticipate you will be late to any class, advance notice via email to the faculty member should be made. Unanticipated events do occur and if advance notice is not possible, the student should remain after class or send a follow up email regarding the reason for tardiness.

UNIVERSITY SPONSORED ABSENCES: It is the student's responsibility to:

1. Arrange to take tests, labs etc. more than 48 hours PRIOR TO THE UNIVERSITY SPONSORED ABSENCE.
2. CHECK before returning to class to determine if an in-class assignment was assigned during University sponsored absence.

Participation: Students are expected to participate in discussions and complete all assignments by the deadline on Canvas. Late assignments may be accepted on an individual basis with increasing penalty for each day they are late. Assignments lose 10% for each day they are late, and after 3 days students should not expect to receive credit for the assignment. Any extenuating circumstances that preclude a student from getting the assignment in on-time should be discussed with the professor as soon as possible, but no later than one day prior to the assigned deadline.

ACU Student Code of Conduct

The ACU Student Handbook contains an online student Code of Conduct which describes appropriate and inappropriate forms of electronic communication and online behavior as well as information about student integrity in scholarly work. Students may be dismissed from the university for failing to adhere to the Code of Conduct.

Revision of Syllabus:

The professor reserves the right to modify the course calendar or evaluation methods as he or she sees fit.

University Policies**ADA compliance:**

Abilene Christian University is dedicated to removing barriers and opening access for students with disabilities in compliance with ADA and Section 504 of the Rehabilitation Act. The Alpha Scholars Program facilitates disability accommodations in cooperation with instructors. In order to receive accommodations, you must be registered with Alpha Scholars Program, and you must complete a specific request for each class in which you need accommodations. If you have a documented disability and wish to discuss academic accommodations, please call 325-674-2667.

Academic integrity

Professionals are expected to practice with a commitment to high standards and integrity. The development of this commitment begins during academic training. Academic misconduct is considered to be an act contrary to professional ethics. Academic integrity is defined as academic work completed as assigned for each class by the individual or group responsible for the work. Violations of academic integrity and other forms of cheating involve the intention to deceive, mislead, or misrepresent and therefore, are a form of lying. Such actions are contrary to behavioral norms that flow from the nature of God. Academic misconduct includes, but is not limited to, the following: 1) Failure to give credit to sources used in a work in an attempt to present the work as one's own, 2) Submission of papers or projects obtained from another source (e.g., research service or club paper file) as one's own, and 3) Falsifying information orally or in writing. Academic misconduct may result in, but is not limited to, a zero on the assignment and/or an F in the course. Additionally, the department chair, Dean of your school, and the Dean of Student Life will be notified. See the full university policy, including how to appeal a decision, by following this link:

<https://acu.edu/office-of-the-provost/academic-integrity-definitions/>

Anti-Harassment policy

As a Christian community, Abilene Christian University has committed itself, unequivocally, to ensuring a working and learning environment in which the dignity of every individual is respected. Harassment is defined as unwelcome behavior or conduct based on sex, religion, race, age, color, national origin, veteran's status, disability, or any other characteristic protected by law when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education, or participation in University programs or activities, (2) submission to, or rejection of, such conduct by an individual is used as the basis for a decision affecting an individual's employment, education, or participation in University programs of activities, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive environment for work, education, or participation in a University program or activity. See the full university policy by following this link:

<https://acu.edu/dean-of-students/required-legal-statements/anti-harassment-policy/>

SOAR (Student Opportunities, Advocacy, and Resources):

SOAR partners with faculty, staff, parents and students to assist ACU students and connect them to resources available to support their path to success. For more information about SOAR or to make a SOAR referral, see [this page](#).



Apr 20, 2026

Dr. Kari Williams
Department Chair and Program Director
Department of Occupational Therapy
Hardin Administration 313
kxw14d@acu.edu

Re: Introduction to the Profession of Occupational Therapy (KINE 221)

Dear Dr. Williams,

Thank you for the submission of KINE 221: Introduction to the Profession of Occupational Therapy for review. I have reviewed it based on the ACU Syllabus Guidelines. I found the syllabus to meet all aspects of the checklist.

Please note that this letter is intended as a reference, which will be read by the department chair and council members, who may also have questions or comments of their own. If you have any questions, please feel free to let me know.

Please also let me know if we can help in the design and facilitation of this course.

Sincerely,

A handwritten signature in black ink, appearing to read "Amos Gutierrez".

Dr. Amos Gutierrez
Director of Instructional Design, Adams Center

ABILENE CHRISTIAN UNIVERSITY

LIBRARY

M E M O R A N D U M

DATE: April 21, 2026
TO: Dr. Kari Williams
FROM: Mark McCallon, Associate Dean for Library Information Services
RE: Course Application for KINE 221 – Introduction to the Profession of Occupational Therapy

After reviewing the syllabus and application, the library can adequately support the proposed course. If additional resources are needed for the course please contact Melinda Isbell (mgil2a@acu.edu), Librarian Liaison. Thank you for letting us examine the proposal.