

Application for a New Course v10.7

Consult with program director and dean before changing responses in red type.

Course ID (<i>Subject and Number</i>)	BCSO 491
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I. Systems and Catalog Information Complete each item.

1	Course Developer	Ben Ries
2	Course Instructor	TBD
3	Course Title	Christian Service and Formation Capstone
4	Course Abbreviation for Banner if title is more than 30 characters	
5	College	College of Graduate and Professional Studies
6	Department or School	School of Undergraduate Studies
7	Number of Credit Hours	3
8a.	Number of contact hours – lecture	3
8b.	Number of contact hours – lab/activity	3
9	Is the course for a fixed or variable number of credit hours?	Fixed
10	Explanation for variable credit	N/A
11	Is the course repeatable for additional credit?	no
12	Maximum total number of credit hours a student can earn for this course	3
13	What type of course is this? (Select one option. Please see Schedule Type definitions on Page C.)	☒ Traditional lecture ☐ Traditional lab ☐ Traditional lecture/lab ☐ Experiential Learning ☐ Seminar ☐ Studio ☐ Thesis ☐ Dissertation
14	Number of faculty workload hours	3
15	Grade Mode	☒ Standard ☐ Credit/No Credit (undergrad only)

16	Maximum Enrollment	25
17	Catalog Description (50 words or less)	This course is the final segment of three courses designed for the training and formation of Christian Service and Formation majors. It is preceded by BIBM 391 (Ministry in Context) and creates the opportunity for students to critically and theologically reflect on their ministry context, educational journey and spiritual formation. This is a writing-intensive and capstone course.
18	List any prerequisites (course/s, test scores, class standing, major, etc.)	BIBM 391, 429, and BCSO 435. Senior standing. For majors only.
19	List any corequisites (these <i>must</i> be taken at the same time; note that a single requirement cannot be both a prerequisite <i>and</i> a corequisite)	none
20	If the course is cross-listed, specify the Course ID(s)	N/A
21	Does this course require any additional student course fees?	☒ No ☐ Yes If yes, attach a completed "Request to Add or Change Course Fees" form. Describe in section IV-7.
22a	Will the course be offered in fall terms?	☐ No ☒ Yes If yes: all, even, or odd years?
22b	Will the course be offered in spring terms?	☐ No ☒ Yes If yes: all, even, or odd years?
22c	Will the course be offered in summer terms?	☐ No ☒ Yes If yes: all, even, or odd years?
23	First semester this course will be offered under new Course ID. <i>May not be earlier than two parts of the term in the future.</i>	Summer 1 2022
24	Is this course required for a degree/s?	☐ No ☒ Yes If yes, attach a revised degree plan(s) reflecting the placement of the new course.
25	Should the addition of this course be retroactively applied to the degree	☒ No ☐ Yes

	plan it supports? <i>This is rare, and rationale should explain compelling extenuating circumstances.</i>	If yes, provide rationale:
26	Has this course been offered as a Special Topics course? <i>New courses are not required to be taught as Special Topics courses prior to approval.</i>	☒ _No ☐ _Yes If yes, provide course ID, term, and enrollment:
27	List any courses in which the content overlaps the proposed course. (Course ID and Name) <i>Attach a statement from the instructor/dept chair of the existing course justifying the new offering in Section IV-4.</i>	none

II. Curriculum

- A. Explain effect on degree plans. If the addition of the course alters degree requirements, submit a separate Approval Chart for Curriculum Change to update the degree plan.

This course is a required course in the BS Christian Service and Formation degree program that went through the CGPS Academic Council in June 2020.

- B. Justify the addition of this course to the current curriculum, explaining the gap it meets.

The BS Christian Service and Formation program is a new program and is in need of a capstone experience for majors.

III. Course Design

- A. Audience and Course Goal

1. Describe the intended audience, including prerequisite skills.

This course is intended for senior Christian Service and Formation majors who are nearly finished with their degree plan. Pre-requisites: BIBM 391,429 and BCSO 435.

2. State the overarching course goal(s) in performance terms.

The goal of this course is: 1) for students to develop a comprehensive theology of spiritual formation as it pertains to a local ministry context, 2) for students to reflect upon how their identity, context, and understanding of God intersects with their service to the world, 3) for students to evaluate their cultural competency and articulate a theological perspective of cultural engagement, and 4) for students to demonstrate competency in writing.

B. Student Learning Outcomes and Measurements

	Student Learning Outcome	Measurement
1	Create a diverse portfolio of spiritual formation “artifacts” (i.e. essays, discussions, reflection papers, presentations, ministry journal, etc.) taken from previous courses in the CSF program and articulate a narrative of the strengths, weaknesses, opportunities, and hurdles experienced in a life of faith.	Capstone Portfolio Project
2	Communicate a theology of spiritual formation that is deeply rooted in the Christian scriptures and tradition that also identifies implications for a local ministry context.	Assignment: <i>A Theology of Spiritual Formation</i>
3	Demonstrate through reflection how ACU Online’s embedded vocational formation elements have shaped a sense of self and create a rule of vocation that identifies and provides a rationale for worthwhile practices, postures, and habits that contribute to a grounded and centered identity.	Discussion Questions
3	Evaluate and analyze one’s cultural and contextual awareness through the knowledge, skill, and experience acquired in BIBM 391 and 429 that includes a thoughtful and coherent theology of cultural engagement.	Assignment: <i>God, Context, and Culture</i>

3. Text and Resources

Give the full publication information of the textbook/s and other required resources and outside readings. For **combined undergraduate/graduate** courses, make two lists:

- A. full publication information; label **Undergraduate**.
- B. full publication information; label **Graduate**.

Resources for the course will be determined by the Subject Matter Expert (in consultation with the Program Director) when the course is under development with the instructional design team.

IV. Supporting Documentation

Required of all applications	
1	Approval Chart for Curriculum Changes
2	Syllabus — Attach the syllabus for the course based upon the anticipated first-semester offering.
3	Library — Submit new course application and syllabus to the Library dean's office. Attach the Library's provisional memo of support.
Attach if applicable	
4	Content Overlap — Include one document for each course you listed in Section I-28. Attach statement from instructor/dept chair of existing course justifying the new offering.
5	Program Resources — List the resources that support the course and are available only through the program, if applicable. Attach the list of the holdings and the location/s.
6	Resources — List resources (other than library or program resources) that are needed to support this course (computers, lab equipment, other technology, etc.). Attach a complete list of all items and indicate possible sources or estimated cost of each. List the sources of any needed funds.
7	Expenses — List additional expenses needed to implement this course (full-time or part-time faculty, graduate or lab assistants, student employees, travel, special student costs, room renovation, storage facility, etc.). Attach a complete list of all items, the estimated cost of each and the source of the funds.
8	Justification — Attach any documents to which you refer in Section II-B.

If this course fulfills the Capstone requirement for ACU majors, please submit the Capstone Course Application as a supplement to your new course materials.

If this course is intended to fulfill Writing Intensive requirements, a syllabus must be reviewed by Cole Bennett before the council date. Include his supporting memo in the council folder.

BCSO 491: Christian Service and Formation Capstone

2020 Section BCSO 491 3 Credits 07/10/2020 to 10/14/2020 Modified 07/14/2020

Mission Statements

University Mission Statement

The mission of Abilene Christian University (ACU) is to educate its students for Christian service and leadership throughout the world.

This mission is achieved through the following:

- Exemplary teaching, offered by a faculty of Christian scholars, that inspires a commitment to learning;
- Significant research, grounded in the university's disciplines of study, that informs issues of importance to the academy, church, and society; and
- Meaningful service to society, the academic disciplines, the university, and the church, expressed in various ways, by all segments of the Abilene Christian University community.

College Mission Statement

The mission of the College of Graduate and Professional Studies (CGPS) is to prepare students for Christian service and leadership by providing them with the knowledge and skills to advance their careers, thereby placing them in positions of influence for the expansion of God's purposes in the world.

Program Mission Statement

The mission of the Bachelor of Science in Christian Service and Formation is to provide students with necessary knowledge, capacities, and experiences to better understand their roles in an increasingly complex and religiously pluralistic world while being rooted in spiritual disciplines, rhythms and practices that will form and sustain a life grounded in Christ.

Integration of Christian Faith

Within the College of Graduate and Professional Studies, faith integration is the intentional and comprehensive focus on the intersection of faith, education, and context. Students will engage in theological reflection and lived practice as they pursue their academic discipline resulting in a more grounded understanding of their identity, relationship to the world, and connection to the life and mission of God.

Course Description

This course is the final segment of three courses designed for the training and formation of Christian Service and Formation majors. It is preceded by BIBM 391 (Ministry in Context) and creates the opportunity for students to critically and theologically reflect on their ministry context, educational journey and spiritual formation. This is a writing intensive and capstone course.

Program and Student Learning Outcomes

PLO #3. Students will engage spiritual formation practices and disciplines that promote a centered life in Christ and create sustainable rhythms for life and ministry.

- SLO 3.3 Students will create a plan for how the spiritual disciplines will be incorporated within their ministry context.

	Student Learning Outcome	Measurement
1	Create a diverse portfolio of spiritual formation “artifacts” (i.e. essays, discussions, reflection papers, presentations, ministry journal, etc.) taken from previous courses in the CSF program and articulate a narrative of the strengths, weaknesses, opportunities, and hurdles experienced in a life of faith.	Capstone Portfolio Project
2	Communicate a theology of spiritual formation that is deeply rooted in the Christian scriptures and tradition that also identifies implications for a local ministry context.	Assignment: <i>A Theology of Spiritual Formation</i>
3	Demonstrate through reflection how ACU Online’s embedded vocational formation elements have shaped a sense of self and create a rule of vocation that identifies and provides a rationale for worthwhile practices, postures, and habits that contribute to a grounded and centered identity.	Discussion Questions
3	Evaluate and analyze one’s cultural and contextual awareness through the knowledge, skill, and experience acquired in BIBM 391 and 429 that includes a thoughtful and coherent theology of cultural engagement.	Assignment: <i>God, Context, and Culture</i>

☰ Course Requirements

The requirements for this course include participating in online discussions and completing all of the assignments. General descriptions of the course requirements are below. See the Canvas modules for detailed assignment instructions.

Discussion Questions

In order to actively participate in discussions, you will need to log in multiple days each week. This will help you stay up-to-date on the discussions and allow you to make more thoughtful postings. You are expected to answer all of the discussion questions assigned in a week in a substantive manner. All initial postings and responses will be due by 11:59 pm CST by the due date indicated in Canvas. No late posting will be accepted.

Weekly Assignments

Note: the full assignment description, due date and instructions for each are found in the Modules section in your online classroom (Canvas). Please pay careful attention to the instructions provided and the rubrics for each assignment.

Capstone Portfolio Project

This assignment will be done in two parts: *Part 1 (worth 100 points)*: Students will curate spiritual formation artifacts (essays, reflection papers, personal journals, presentations, etc.) from previous courses that capture an aspect of their spiritual development and formation. *Part 2 (worth 150 points)*: Using the artifacts they have created, students will prepare a spiritual formation narrative that describes their faith journey and highlights strengths, weaknesses, opportunities and hurdles in a life of faith.

Spiritual Discipline Presentation

Students will develop a presentation using a creative medium (video, powerpoint screencast, podcast, flier, etc.) that defines and describes a spiritual discipline that has held personal significance in their time at ACU Online.

A Theology of Spiritual Formation

Students will write a paper that articulates a theology of spiritual formation that incorporates the expressions and understandings of spiritual formation found in both Christian scriptures and tradition. In addition, students will identify the implications their theology of spiritual formation has for the local ministry context. The paper must include a minimum of eight scholarly sources.

God, Context, and Culture

This assignment will be done in two parts: *Part 1 (worth 100 points)*: Students will evaluate and analyze the development of their cultural and contextual awareness as experienced in coursework throughout the program (specifically in BIBM 391 and 429). *Part 2 (worth 100 points)*: Students will write a theology of cultural engagement that integrates their local ministry context with theological reflection and interpersonal awareness.

Final Reflection Paper

Students will write a final reflection paper that identifies the struggles, victories, hopes, and failures experienced throughout their time in the Christian Service & Formation program.

Course Policies

Note: Please see the Canvas course for information on the faculty as well as all due dates.

Engaged Learning in an Online Format

This online course invites students into a community of engaged scholarship. The course consists of seven weekly modules, with a new module beginning each Tuesday morning in the Canvas LMS (Learning Management System). We expect students to log in to the course frequently, master the course material, whether written or in other digital media formats, and to engage the professor and fellow students through the Canvas medium.

Note: If a student fails to log in the course for the first 7 days of the official course, the student will receive an email notifying them that they are at risk to be administratively withdrawn from the course. The student will have 72 hours to log into the course from that email notification. If the student does not log into the course in that period of time, they will be administratively withdrawn. The last day to withdraw from a course is the Wednesday before the last week of class. Please reference the handbook calendar for a full list of dates. If a student has not participated in the course at any point, before the last week of class the student will be administratively withdrawn. An assignment is defined as a paper, quiz, discussion post, or project in the course. If a life situation occurs that will prevent the student from participating in the course for a brief period of time, the student is responsible for communicating this to their Student Service Advisor and/ or New Student Ambassador, and instructor to make appropriate arrangements.

Technology Requirements

Students should ensure they meet the technology requirements as outlined in the ACU Online Student Handbook.

Paper Specifics

In this course, specific instructions for each paper are given in the assignment directions. Please pay attention to the instructions given, such as the number of resources needed and how to cite sources.

Papers should be submitted through the Canvas submission portal as a .docx, .doc, or .pdf files, no email submissions will be accepted. All papers should be neat, contain no misspellings, contain no typing errors, and employ proper grammar and syntax. If your paper contains pervasive grammatical errors, the professor may return the paper without grading it and ask for a rewrite for a maximum grade of 80%. Your faculty will determine the date for submission of the revised paper.

Late Assignments

Assignments are due by 11:59 pm Central Standard time on the due date. Refer to the Canvas Syllabus link or the Canvas Modules link for a list of all due dates. Penalty for late assignments is 10% per calendar day late. Weekend days are counted as late days. No credit will be awarded for late discussion posts. Extra credit will not be available in this course.

Academic Integrity

Academic Integrity is defined as academic work completed as assigned for each class by the individual or group responsible for the work. Academic work includes but is not limited to reading assignments, assessments and examinations, attendance at required out-of-class activities, written or oral presentations, laboratory experiments and research. Assignments may or may not be submitted through the TurnItIn plagiarism checker.

The Academic Integrity and Honesty Policy is available on the ACU Provost's Office [webpage](#), where you may find detailed information regarding what constitutes academic dishonesty and resultant disciplinary actions. The student should seek clarification from the instructor regarding the re-use of work, as this may or may not be appropriate and is dependent on the assignment. Academic dishonesty may have, but not be limited to, the following consequences:

- losing points on an assignment.
- failing an assignment.
- failing a course.
- having a record of improper conduct in the dean's office which oversees the course in which the infraction was made.
- being dismissed from the university.

The process and timeline for appeals can be found on the ACU Provost's Office webpage.

* ACU Learner Support, Resources, and Services

Anti-Harassment Policy

Harassment will not be tolerated at Abilene Christian University. As a Christian community, Abilene Christian University has committed itself, unequivocally, to ensuring a working and learning environment in which the dignity of every individual is respected. Harassment is defined as unwelcome behavior or conduct based on sex, religion, race, age, color, national origin, veteran's status, disability, or any other characteristic protected by law when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education, or participation in University programs or activities, (2) submission to, or rejection of, such conduct by an individual is used as the basis for a decision affecting an individual's employment, education, or participation in University programs or activities, or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive environment for work, education, or participation in a University program or activity. Therefore, it is the purpose of the Anti-Harassment Policy to maintain a work and academic environment that is free of harassment, sexual or otherwise. This policy applies to all members of the ACU community, including trustees, faculty, staff, students, and volunteers at Abilene Christian University. For a more in-depth review of the university's anti-harassment policy, the full definition of harassment, and procedure for reporting, visit: <http://www.acu.edu/student-life/anti-harassment.html>.

As a professor, one of my responsibilities is to help create a safe learning environment on our campus. I also have a mandatory reporting responsibility related to my role as a professor. It is my goal that you feel able to share information related to your life experiences in classroom discussions, in your written work, and in our one-on-one meetings. I will seek to keep the information you share private to the greatest extent possible. However, I am required to share with the Title IX coordinator information regarding sexual misconduct or information about an incident that may have occurred at ACU. Students may speak to someone confidentially by contacting the ACU Counseling Center.

ACU Online Student Handbook

The current version can be found [here](#) (https://acuonline.my.salesforce.com/sfc/p/#E0000000cKPT/a/440000006AA9/RWbLcDg6R9gR8DgTJwQdECczCHnjwM1_0WvJs6b4qeY).

ACU Dallas Student Code of Conduct

The ACU Online Student Handbook contains an online student Code of Conduct which describes appropriate and inappropriate forms of electronic communication and online behavior as well as information about student integrity in scholarly work. Students may be dismissed from the university for failing to adhere to the Code of Conduct.

ADA Compliance Statement

Abilene Christian University is dedicated to removing barriers and opening access for students with disabilities in compliance with

ADA and Section 504 of the Rehabilitation Act. The Alpha Scholars Program facilitates disability accommodations in cooperation with instructors. In order to receive accommodations, you must be registered with Alpha Scholars Program, and you must complete a specific request for each class in which you need accommodations. If you have a documented disability and wish to discuss academic accommodations, please call our office directly at (325) 674-2667 or alpha@acu.edu.

Library

Abilene Christian University provides library services to online students through the Distance Learning Portal at <http://guides.acu.edu/distance>. Students will use their single sign-on credentials to gain access to the library content. The Distance Learning Portal contains information about citation help, requesting materials, research guides, and degree program specific resources. Video tutorials on how to search the library's resources, including electronic journal titles, are available for students to view at any time. ACU also has dedicated staff that serve our online students, for help with refining topics, including dissertation and final project topics, searching databases, or other library help. To contact the online librarian, please visit <http://guides.acu.edu/c.php?g=824708&p=5887421>. For research assistance, you can visit <http://asklibrary.acu.edu> and submit your question through the web form or get help via text or chat.

✓ Grading

Grades are awarded based on point accumulation. Each assignment has a maximum number of points that can be earned by successfully completing the assignment. Partial points will be awarded for meeting some but not all of the standards identified for each project or assignment.

Letter grades correspond to the percentage of points accumulated as outlined in the table below. No extra credit will be given.

Range	Grade Assigned
89.5% - 100%	A
79.5% to <89.5%	B
69.5% to <79.5%	C
59.5% to <69.5%	D
0% to <59.5%	F

Points Per Assignment

Deliverable	Week	Type	Points
Getting to Know Your Class	1	Discussion	5
Practices of Presence	1	Discussion	20
Capstone Portfolio: Part 1	1	Assignment	100
The Voice of Identity	2	Discussion	25

Capstone Portfolio: Part 2	2	Assignment	150
The Voice of Context	3	Discussion	25
Spiritual Discipline Presentation	3	Assignment	100
The Voice of God	4	Discussion	25
A Theology of Spiritual Formation	4	Assignment	100
A Theology of Vocation	5	Discussion	25
God, Context, and Culture: Part 1	5	Assignment	100
Towards Developing a Rule	6	Discussion	25
God, Context, and Culture: Part 2	6	Assignment	100
My Rule of Vocation	7	Discussion	25
Final Reflection Paper	7	Assignment	75
		Total Points	1000

Course Outline and Schedule

(Schedule subject to change; See the Canvas course for updated information on due dates.)

Application for a Capstone Course at Abilene Christian University

Course Code and Title: BCSO 491 Christian Service & Formation Capstone

Course Description: This course is the final segment of three courses designed for the training and formation of Christian Service and Formation majors. It is preceded by BIBM 391 (Ministry in Context) and creates the opportunity for students to critically and theologically reflect on their ministry context, educational journey and spiritual formation.

Course Developer: Ben Ries

Briefly explain how your course or courses will meet the learning outcomes:

- Habits of mind that foster integrative thinking between the liberal arts core curriculum and their major field of study.

For the *God, Context, and Culture* assignment students will evaluate and analyze how their cultural awareness and sensitivity has developed throughout their ACU Online education. Drawing from multiple courses, students will be required to practice integrative thinking as they theologically reflect on how their Christian identity intersects with their understanding of the world and how the major requirements in the Christian Service & Formation program interact with ACU's core curriculum.

- Achievement and demonstration through advanced research and/or creative projects the ability to frame questions, carry out critical analysis, and produce work of substantial complexity and quality related to their chosen field of study.

For the *A Theology of Spiritual Formation* assignment students will articulate a theology of spiritual formation that incorporates the expressions and understandings of spiritual formation in Christian scriptures and history. This assignment requires critical analysis as students identify a particular stream of spiritual formation, substantiate its value with scholarly sources, and connect it to personal experience and a commitment of faith.

- Reflect and demonstrate their ability to think critically, globally, and missionally about their discipline.

Each of the major assignments in the Christian Service & Formation Capstone course require students to think critically, globally, and missionally as they theologically reflect on their particular local context, sense of self, vocational identity, and responsibility to others.

Explain how your course or courses will meet the required assignments:

- Research assignment

The assignment, *A Theology of Spiritual Formation*, is a research paper that requires students to research the expressions and understandings of spiritual formation in both Christian scriptures and tradition, using a minimum of eight scholarly sources.

- Faith and vocation assignment

The course includes the following:

Developing a “Rule of Vocation:

Each week, discussions will be an opportunity for students to reflect upon their engagement with the vocational formation “practices of presence” and “stories of meaning” embedded in every ACU online undergrad course. These reflections culminate with students writing a “rule of vocation” in week #7.

- Comprehensive skills and accomplishments inventory

The Capstone Portfolio project requires students to take a comprehensive inventory and evaluation of their skills, gifts, and spiritual development. This evaluation will include strengths, weaknesses, opportunities, and hurdles one experiences and how these experiences might inform and impact future choices in their career, community involvement, and faith.

ABILENE CHRISTIAN UNIVERSITY
LIBRARY

M E M O R A N D U M

DATE: July 10, 2020
TO: Dr. Ben Ries
FROM: Mark McCallon, Library Associate Dean for Library Information Services
RE: New Courses in Christian Service and Formation

The Brown Library can provide a provisional endorsement of the following new courses:

BCSO 322 Biblical Interpretation II
BCSO 335 Spiritual Formation I
BCSO 435 Spiritual Formation II
BCSO 311 Pastoral Ministry
BCSO 491 Christian Service and Formation Capstone

with the agreement that the Library will have the opportunity to review and comment on each course as it is adapted or created for the online modality. This review will be made as part of the instructional design process.

ABILENE CHRISTIAN UNIVERSITY
DUNCUM CENTER SOLUTIONS

M E M O R A N D U M

DATE: July 15, 2020
TO: Dr. Ben Ries
FROM: Lori Anne Shaw, Executive Director for Duncum Center Solutions
RE: New Courses in Christian Service and Formation

Duncum Center Solutions (DCS), the instructional design team for ACU Dallas, is pleased to provide provisional support for the following new courses:

- BCSO 322 Biblical Interpretation II
- BCSO 335 Spiritual Formation I
- BCSO 435 Spiritual Formation II
- BCSO 311 Pastoral Ministry
- BCSO 491 Christian Service and Formation Capstone

with the agreement that the DCS instructional design team will have the opportunity to review and comment on each course as it is adapted or created for the online modality.

ACU Dallas Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Advise & Respond

Course Number: BSCO 491

or Degree Plan(s):

Circle the number that corresponds to the requested change.

	Change to a Course	1	2	A	O	S
1.	Title (description unchanged)	A	A	I	I	I
2.	Description (not affecting content)	A	A	I	I	I
3.	Course term(s)	A	A	I	I	I
4.	Content (substantive change)	A	A	A	A	I
5.	Number of credit hours	A	A	A	A	I
6.	Course number within the hundred	A	A	I	I	I
7.	Course number beyond the hundred	A	A	A	A	I
8.	Prerequisites	A	A	A	A	I
9.	Course fee(s)	A	A	--	A	I
10.	From U to G or G to U	A	A	A	A	I
11.	Cross list with another program or department	A	A	A	A	I
12.	Program/department of record	A	A	A	A	I
13.	Open or close a course	A	A	A	A	I
14.	New course (application required)	A	A	A	A	I

	Change to a Degree Plan	1	2	A	O	S	I
1.	Major/Program — Revision	A	A	A	A	A	--
2.	Major/Program — Adopt or change admission requirements	A	A	A	A	A	--
3.	Major/Program — Add	A	A	A	A	A	--
4.	Major/Program — Offer existing university program on campus	--	A	A	A	A	--
5.	Major/Program — Discontinue (proposed by Program or College)	A	A	A	A	A	I
6.	Major/Program — Discontinue (proposed by Provost)	R	R	A	A	A	I

7.	GPA — Revise major/program or cumulative requirement	A	A	A	A	A	--
8.	Minor — Revise course selection	A	A	I	I	I	--
9.	Minor — Add	A	A	A	A	A	--
10.	Minor — Discontinue (proposed by Program or College)	A	A	A	A	A	--
11.	Minor — Discontinue (proposed by Provost)	R	R	A	A	A	--
12.	Degree — Add	A	A	A	A	A	I
13.	Degree — Discontinue (proposed by Program or College)	A	A	A	A	A	I
14.	Degree — Discontinue (proposed by Provost)	R	R	A	A	A	I

	Change to Undergraduate University Requirements	U	C	B	A	R	S	D	O	C	S
15.	University Requirements — Change in approved course content	A	A	A	A	A	A	A	--	A	
16.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A	A	A	A	A	A	A	
17.	University Requirements — Add or drop a course from a menu within the University Requirements chart	A	--	--	A	A	A	A	--	A	
18.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A	A	A	A	A	A	A	
	Change to Catalog Information										
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	A	--	A	A	A	A	A	
2.	Admission requirements	--	--	A	--	A	A	A	A	A	

Program Director/Department Chair


Ben Ries (Jul 16, 2020 18:41 CDT)

Jul 16, 2020

Ben Ries, Program Director

Date

Dean(s)



Jul 17, 2020

Joe L. Cope, Dean

Date

College Academic Council

Joseph Halbert, Chair

Date

University General Education Council

Jessica Smith, Chair

Date

Undergraduate Academic Council

N/A

Chair's signature

Date

Provost

Robert Rhodes, Provost

Date

Faculty

N/A

Faculty Senate Chair's signature

Date

President

N/A

Phil Schubert

Date