

ACU Dallas Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Advise & Respond

Course Number:

or Degree Plan(s):

Circle the number that corresponds to the requested change.

	Catalog Revision: Policy revision governing probation and suspension in online programs. See attached memo.	Program	Dean	College Academic	Provost	President
	Change to a Course					
1.	Title (description unchanged)	A	A	I	I	I
2.	Description (not affecting content)	A	A	I	I	I
3.	Course term(s)	A	A	I	I	I
4.	Content (substantive change)	A	A	A	A	I
5.	Number of credit hours	A	A	A	A	I
6.	Course number within the hundred	A	A	I	I	I
7.	Course number beyond the hundred	A	A	A	A	I
8.	Prerequisites	A	A	A	A	I
9.	Course fee(s)	A	A	--	A	I
10.	From U to G <i>or</i> G to U	A	A	A	A	I
11.	Cross list with another program or department	A	A	A	A	I
12.	Program/department of record	A	A	A	A	I
13.	Open or close a course	A	A	A	A	I
14.	New course (application required)	A	A	A	A	I

		Program	Dean	College Academic	Provost	President	Board of Trustees
	Change to a Degree Plan						
1.	Major/Program — Revision	A	A	A	A	A	--
2.	Major/Program — Adopt or change admission requirements	A	A	A	A	A	--
3.	Major/Program — Add	A	A	A	A	A	--
4.	Major/Program — Offer existing university program on campus	--	A	A	A	A	--
5.	Major/Program — Discontinue (proposed by Program or College)	A	A	A	A	A	I
6.	Major/Program — Discontinue (proposed by Provost)	R	R	A	A	A	I
7.	GPA — Revise major/program or cumulative requirement	A	A	A	A	A	--
8.	Minor — Revise course selection	A	A	I	I	I	--
9.	Minor — Add	A	A	A	A	A	--
10.	Minor — Discontinue (proposed by Program or College)	A	A	A	A	A	--
11.	Minor — Discontinue (proposed by Provost)	R	R	A	A	A	--
12.	Degree — Add	A	A	A	A	A	I
13.	Degree — Discontinue (proposed by Program or College)	A	A	A	A	A	I
14.	Degree — Discontinue (proposed by Provost)	R	R	A	A	A	I

		Program	Dean	College Academic	UGEC	UUAC	Provost	Faculty	President
	Change to Undergraduate University Requirements								
15.	University Requirements — Change in approved course content	A	A	A	A	A	A	--	A
16.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A	A	A	A	A	A
17.	University Requirements — Add or drop a course from a menu within the University Requirements chart	A	--	--	A	A	A	--	A
18.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A	A	A	A	A	A
	Change to Catalog Information For Campus								
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	A	--	--	A	--	A
2.	Admission requirements	--	--	A	--	--	A	--	A
3.	Policies governing academic probation and suspension	--	--	A	--	--	A	--	A
4.	Requirements for graduating with honors	--	--	A	--	--	A	--	A

Program Director/Department Chair

Signature

Date

Signature

Date

Dean(s)

Signature

Date

Signature

Date

College Academic Council

Dr. Joseph R. Halbert, Chair

Date

Chair's signature

Date

University General Education Council

Chair's signature

Date

Undergraduate Academic Council

Chair's signature

Date

Provost

Dr. Robert Rhodes, Provost

Date

Faculty

Faculty Senate Chair's signature

Date

President

Dr. Phil Schubert, President

Date

- Recommendation for policy language: *Any student who does not maintain a cumulative 2.0 GPA or higher will be placed on academic probation. If during the next 12 credit-bearing hours taken, he or she fails to attain a 2.0 cumulative GPA, he or she will be suspended for two parts of term.*

Current policy mark-up:

ACADEMIC SUSPENSION

Online Programs

Any student who does not maintain a cumulative 2.0 GPA or higher will be placed on academic probation. If during the next 12 credit-bearing hours taken, the student fails to attain a 2.0 cumulative GPA, the student will be suspended for two parts-of-term.

Students who have been suspended for academic reasons may apply for readmission after being out of school for at least two parts-of-term. In all cases of academic suspension, the Readmission Committee for online programs will decide if the student should be readmitted, and if so, whether special conditions should be required for readmission. When students are readmitted after suspension, they are placed on probation for two parts-of-term and may not be eligible for some forms of financial aid.

NOTE: Federal regulations governing student financial aid may differ from ACU policy. A student may be eligible to attend ACU on academic probation but be ineligible to receive federal, state or institutional financial aid based upon a lack of satisfactory academic progress (SAP). The Student Financial Services Office should be consulted for more information.

Residential Programs

Students are suspended after any term (fall, spring, summer) in which they meet any of the following conditions:

- Enrolled in 12 hours or more AND cumulative GPA below 1.0
or
- Enrolled in 12 hours or more AND on academic probation the previous term AND term GPA below 2.0
or
- Enrolled in 12 hours or more AND on academic probation the previous term AND term GPA below 2.5 AND cumulative GPA below 2.0

Students who are suspended after the spring term, due to the schedules for summer classes, may remain in any previously enrolled courses for the first summer session. All other summer and fall classes may be dropped as a result of the suspension.

The following chart defines the process of academic probation and suspension and what criteria determine placement of the student into the appropriate academic standing. In the chart, “Previous Term Status” refers to the academic standing at the end of the last semester that the student attended (or at admission). The GPA columns and the “New Term Status” refer to the GPAs and status of the student at the end of the current term.

Previous Term Status	Term GPA	Cumulative GPA	New Term Status
Good Standing	2.0 or greater	2.0 or greater	Good Standing
Good Standing	1.99 or less	2.0 or greater	Academic Probation
Good Standing	Any	1.99 or less	Academic Probation
Good Standing	Any	.99 or less	Academic Suspension
Academic Probation	2.0 or greater	2.0 or greater	Good Standing
Academic Probation	1.99 or less	2.0 or greater	Academic Suspension
Academic Probation	2.49 or less	1.99 or less	Academic Suspension
Academic Probation	2.5 or greater	1.99 or less	Academic Probation

Students who have been suspended for academic reasons may apply for readmission after being out of school for at least one long term. In all cases of academic suspension, the University Readmission Committee will decide if the student should be readmitted, and if so, whether special conditions should be required for readmission. **It is strongly recommended that students on academic suspension take a full-time academic load**

(12 hours or more) at another institution and achieve a 2.5 or above GPA on those hours. Failure to take classes away from ACU may result in being denied readmission when you reapply. When students are readmitted after suspension, they are placed on probation for one semester and may not be eligible for some forms of financial aid. (See [information about readmission](#)).

NOTE: Federal regulations governing student financial aid may differ from ACU policy. A student may be eligible to attend ACU on academic probation but be ineligible to receive federal, state or institutional financial aid based upon a lack of satisfactory academic progress (SAP). The Student Financial Services Office should be consulted for more information.