

## ACU Dallas Approval Chart for Curriculum Changes

A = Approve      I = Information Item      R = Advise & Respond

**Course Number:**      **or Degree Plan(s): B.S. Christian Service and Formation/Certificate in Church Leadership: Praxis** with the following language.

In addition to following standard undergraduate admission guidelines, candidates wishing to apply to the Certificate in Church Leadership: Foundations program must submit the following:

1. Two letters of recommendation from the leadership of the applicant's home congregation. (Recommendation forms will be provided.)
2. An essay in response to a provided prompt. This essay will serve as a writing sample and will help determine student fit in the program.

Highlight the item that corresponds to the requested change.

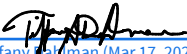
|     | Change to a Course                            | Course Number | Course Description | Approval | Comments | Notes |
|-----|-----------------------------------------------|---------------|--------------------|----------|----------|-------|
| 1.  | Title (description unchanged)                 | A             | A                  | I        | I        | I     |
| 2.  | Description (not affecting content)           | A             | A                  | I        | I        | I     |
| 3.  | Course term(s)                                | A             | A                  | I        | I        | I     |
| 4.  | Content (substantive change)                  | A             | A                  | A        | A        | I     |
| 5.  | Number of credit hours                        | A             | A                  | A        | A        | I     |
| 6.  | Course number within the hundred              | A             | A                  | I        | I        | I     |
| 7.  | Course number beyond the hundred              | A             | A                  | A        | A        | I     |
| 8.  | Prerequisites                                 | A             | A                  | A        | A        | I     |
| 9.  | Course fee(s)                                 | A             | A                  | --       | A        | I     |
| 10. | From U to G or G to U                         | A             | A                  | A        | A        | I     |
| 11. | Cross list with another program or department | A             | A                  | A        | A        | I     |
| 12. | Program/department of record                  | A             | A                  | A        | A        | I     |
| 13. | Open or close a course                        | A             | A                  | A        | A        | I     |
| 14. | New course (application required)             | A             | A                  | A        | A        | I     |

|  | Change to a Degree Plan | Course Number | Course Description | Approval | Comments | Notes |
|--|-------------------------|---------------|--------------------|----------|----------|-------|
|--|-------------------------|---------------|--------------------|----------|----------|-------|

|     |                                                              |    |   |   |   |   |    |
|-----|--------------------------------------------------------------|----|---|---|---|---|----|
| 1.  | Major/Program — Revision                                     | A  | A | A | A | A | -- |
| 2.  | Major/Program — Adopt or change admission requirements       | A  | A | A | A | A | -- |
| 3.  | Major/Program — Add                                          | A  | A | A | A | A | -- |
| 4.  | Major/Program — Offer existing university program on campus  | -- | A | A | A | A | -- |
| 5.  | Major/Program — Discontinue (proposed by Program or College) | A  | A | A | A | A | I  |
| 6.  | Major/Program — Discontinue (proposed by Provost)            | R  | R | A | A | A | I  |
|     |                                                              |    |   |   |   |   |    |
| 7.  | GPA — Revise major/program or cumulative requirement         | A  | A | A | A | A | -- |
|     |                                                              |    |   |   |   |   |    |
| 8.  | Minor — Revise course selection                              | A  | A | I | I | I | -- |
| 9.  | Minor — Add                                                  | A  | A | A | A | A | -- |
| 10. | Minor — Discontinue (proposed by Program or College)         | A  | A | A | A | A | -- |
| 11. | Minor — Discontinue (proposed by Provost)                    | R  | R | A | A | A | -- |
|     |                                                              |    |   |   |   |   |    |
| 12. | Degree — Add                                                 | A  | A | A | A | A | I  |
| 13. | Degree — Discontinue (proposed by Program or College)        | A  | A | A | A | A | I  |
| 14. | Degree — Discontinue (proposed by Provost)                   | R  | R | A | A | A | I  |

|     | <b>Change to Undergraduate University Requirements</b>                                                          | A  | A  | A  | A  | A  | A | A  | A |
|-----|-----------------------------------------------------------------------------------------------------------------|----|----|----|----|----|---|----|---|
| 15. | University Requirements — Change in approved course content                                                     | A  | A  | A  | A  | A  | A | -- | A |
| 16. | University Requirements — Add or drop a required course from the University Requirements chart                  | A  | A  | A  | A  | A  | A | A  | A |
| 17. | University Requirements — Add or drop a course from a menu within the University Requirements chart             | A  | -- | -- | A  | A  | A | -- | A |
| 18. | University Requirements — Change hours within a menu on the University Requirements chart                       | A  | A  | A  | A  | A  | A | A  | A |
|     | <b>Change to Catalog Information For Campus</b>                                                                 |    |    |    |    |    |   |    |   |
| 1.  | General requirements for graduation including course requirements that are common to all majors for all degrees | -- | -- | A  | -- | -- | A | -- | A |
| 2.  | Admission requirements                                                                                          | -- | -- | A  | -- | -- | A | -- | A |
| 3.  | Policies governing academic probation and suspension                                                            | -- | -- | A  | -- | -- | A | -- | A |
| 4.  | Requirements for graduating with honors                                                                         | -- | -- | A  | -- | -- | A | -- | A |

**Program Director/Department Chair**

  
Tiffany Falkman (Mar 17, 2023 13:24 EDT)

**Mar 17, 2023**

Signature

Date

Signature

Date

**Dean(s)**

Signature

Date

Signature

Date

**College Academic Council**

Chair's Signature

Date

Chair's signature

Date

**University General Education Council**

Chair's signature

Date

**Undergraduate Academic Council**

Chair's signature

Date

**Provost**

Signature

Date

**Faculty**

Faculty Senate Chair's signature

Date

**President**

Signature

Date