

ACU Dallas Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Advise & Respond

Course Number: GRAD 794 or Degree Plan(s):

See DNP proposal details in memo attached. For the EDD and DNP to share the same holding course, some changes to GRAD 794 are required, which include change of title and description.

Previous Title/Description: GRAD 794 – Dissertation Continuation IV

Continuation of dissertation research and dissertation defense. Prerequisite: Completion of two credit hours of GRAD 793 and continued relationship with dissertation chair.

New Title/Description: GRAD 794 - Dissertation or Project Continuation IV

Course is intended as a continuation course for dissertation research or for projects and their defenses. Students must continue contact with the dissertation or project chair. Prereq: Students must have completed 2 credit hours of GRAD 793.

Highlight the item that corresponds to the requested change.

	Change to a Course	U	R	A	O	S
1.	Title (description unchanged)	A	A	I	I	I
2.	Description (not affecting content)	A	A	I	I	I
3.	Course term(s)	A	A	I	I	I
4.	Content (substantive change)	A	A	A	A	I
5.	Number of credit hours	A	A	A	A	I
6.	Course number within the hundred	A	A	I	I	I
7.	Course number beyond the hundred	A	A	A	A	I
8.	Prerequisites	A	A	A	A	I
9.	Course fee(s)	A	A	--	A	I
10.	From U to G or G to U	A	A	A	A	I
11.	Cross list with another program or department	A	A	A	A	I
12.	Program/department of record	A	A	A	A	I

13.	Open or close a course	A	A	A	A	I
14.	New course (application required)	A	A	A	A	I

	Change to a Degree Plan	Academic	Admission	Academic	Admission	Academic	Admission
1.	Major/Program — Revision	A	A	A	A	A	--
2.	Major/Program — Adopt or change admission requirements	A	A	A	A	A	--
3.	Major/Program — Add	A	A	A	A	A	--
4.	Major/Program — Offer existing university program on campus	--	A	A	A	A	--
5.	Major/Program — Discontinue (proposed by Program or College)	A	A	A	A	A	I
6.	Major/Program — Discontinue (proposed by Provost)	R	R	A	A	A	I
7.	GPA — Revise major/program or cumulative requirement	A	A	A	A	A	--
8.	Minor — Revise course selection	A	A	I	I	I	--
9.	Minor — Add	A	A	A	A	A	--
10.	Minor — Discontinue (proposed by Program or College)	A	A	A	A	A	--
11.	Minor — Discontinue (proposed by Provost)	R	R	A	A	A	--
12.	Degree — Add	A	A	A	A	A	I
13.	Degree — Discontinue (proposed by Program or College)	A	A	A	A	A	I
14.	Degree — Discontinue (proposed by Provost)	R	R	A	A	A	I

	Change to Undergraduate University Requirements	A	A	A	A	A	A	A	A
15.	University Requirements — Change in approved course content	A	A	A	A	A	A	--	A
16.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A	A	A	A	A	A
17.	University Requirements — Add or drop a course from a menu within the University Requirements chart	A	--	--	A	A	A	--	A
18.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A	A	A	A	A	A
	Change to Catalog Information For Campus								
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	A	--	--	A	--	A
2.	Admission requirements	--	--	A	--	--	A	--	A
3.	Policies governing academic probation and suspension	--	--	A	--	--	A	--	A
4.	Requirements for graduating with honors	--	--	A	--	--	A	--	A

Program Director/Department Chair


[Karen Maxwell \(Jul 13, 2023 21:55 CDT\)](#)

Jul 13, 2023

Signature

[Marcia Sotelo \(Jul 14, 2023 10:15 CDT\)](#)

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See DNP proposal details in memo attached. For the EDD and DNP to share the same holding course, some changes to GRAD 793 are required, which include change of name and description.

Previous Title/Description: GRAD 793 – Dissertation Continuation III

Continuation of dissertation research and dissertation defense. Prerequisite: Completion of two credit hours of GRAD 792 and continued relationship with dissertation chair

New Title/Description: GRAD 793 - Dissertation or Project Continuation II

Course is intended as a continuation course for dissertation research or for projects and their defenses. Students must continue contact with the dissertation or project chair. Prereq: Students must have completed 2 credit hours of GRAD 792.

Highlight the item that corresponds to the requested change.

	Change to a Course	1	2	A	O	S
1.	Title (description unchanged)	A	A	I	I	I
2.	Description (not affecting content)	A	A	I	I	I
3.	Course term(s)	A	A	I	I	I
4.	Content (substantive change)	A	A	A	A	I
5.	Number of credit hours	A	A	A	A	I
6.	Course number within the hundred	A	A	I	I	I
7.	Course number beyond the hundred	A	A	A	A	I
8.	Prerequisites	A	A	A	A	I
9.	Course fee(s)	A	A	--	A	I
10.	From U to G or G to U	A	A	A	A	I
11.	Cross list with another program or department	A	A	A	A	I

12.	Program/department of record	A	A	A	A	I
13.	Open or close a course	A	A	A	A	I
14.	New course (application required)	A	A	A	A	I

	Change to a Degree Plan	add	change	delete	open	close	new
1.	Major/Program — Revision	A	A	A	A	A	--
2.	Major/Program — Adopt or change admission requirements	A	A	A	A	A	--
3.	Major/Program — Add	A	A	A	A	A	--
4.	Major/Program — Offer existing university program on campus	--	A	A	A	A	--
5.	Major/Program — Discontinue (proposed by Program or College)	A	A	A	A	A	I
6.	Major/Program — Discontinue (proposed by Provost)	R	R	A	A	A	I
7.	GPA — Revise major/program or cumulative requirement	A	A	A	A	A	--
8.	Minor — Revise course selection	A	A	I	I	I	--
9.	Minor — Add	A	A	A	A	A	--
10.	Minor — Discontinue (proposed by Program or College)	A	A	A	A	A	--
11.	Minor — Discontinue (proposed by Provost)	R	R	A	A	A	--
12.	Degree — Add	A	A	A	A	A	I
13.	Degree — Discontinue (proposed by Program or College)	A	A	A	A	A	I
14.	Degree — Discontinue (proposed by Provost)	R	R	A	A	A	I

	Change to Undergraduate University Requirements	A	A	A	A	A	A	A	A
15.	University Requirements — Change in approved course content	A	A	A	A	A	A	--	A
16.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A	A	A	A	A	A
17.	University Requirements — Add or drop a course from a menu within the University Requirements chart	A	--	--	A	A	A	--	A
18.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A	A	A	A	A	A
	Change to Catalog Information For Campus								
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	A	--	--	A	--	A
2.	Admission requirements	--	--	A	--	--	A	--	A
3.	Policies governing academic probation and suspension	--	--	A	--	--	A	--	A
4.	Requirements for graduating with honors	--	--	A	--	--	A	--	A

Program Director/Department Chair


Karen Maxwell (Jul 13, 2023 21:55 CDT)

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Course Number: GRAD 792 or Degree Plan(s):

See DNP proposal details in memo attached. For the EDD and DNP to share the same holding course, some changes to GRAD 792 are required, which included change of title and description.

Previous Title/Description/Prereq: GRAD 792 – Dissertation Continuation II

Continuation of dissertation research and dissertation defense. Prerequisite: Completion of two credit hours of GRAD 791 and continued relationship with dissertation chair.

New Title/Description: GRAD 792 - Dissertation or Project Continuation II

Course is intended as a continuation course for dissertation research or for projects and their defenses. Students must continue contact with the dissertation or project chair. Prereq: Students must have completed 2 credit hours of GRAD 791.

Highlight the item that corresponds to the requested change.

	Change to a Course	U	G	A	O	S
1.	Title (description unchanged)	A	A	I	I	I
2.	Description (not affecting content)	A	A	I	I	I
3.	Course term(s)	A	A	I	I	I
4.	Content (substantive change)	A	A	A	A	I
5.	Number of credit hours	A	A	A	A	I
6.	Course number within the hundred	A	A	I	I	I
7.	Course number beyond the hundred	A	A	A	A	I
8.	Prerequisites	A	A	A	A	I
9.	Course fee(s)	A	A	--	A	I
10.	From U to G or G to U	A	A	A	A	I
11.	Cross list with another program or department	A	A	A	A	I
12.	Program/department of record	A	A	A	A	I
13.	Open or close a course	A	A	A	A	I

14.	New course (application required)	A	A	A	A	I
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	Change to a Degree Plan	Admission	Program	Academic	Other	Student	Faculty
1.	Major/Program — Revision	A	A	A	A	A	--
2.	Major/Program — Adopt or change admission requirements	A	A	A	A	A	--
3.	Major/Program — Add	A	A	A	A	A	--
4.	Major/Program — Offer existing university program on campus	--	A	A	A	A	--
5.	Major/Program — Discontinue (proposed by Program or College)	A	A	A	A	A	I
6.	Major/Program — Discontinue (proposed by Provost)	R	R	A	A	A	I
7.	GPA — Revise major/program or cumulative requirement	A	A	A	A	A	--
8.	Minor — Revise course selection	A	A	I	I	I	--
9.	Minor — Add	A	A	A	A	A	--
10.	Minor — Discontinue (proposed by Program or College)	A	A	A	A	A	--
11.	Minor — Discontinue (proposed by Provost)	R	R	A	A	A	--
12.	Degree — Add	A	A	A	A	A	I
13.	Degree — Discontinue (proposed by Program or College)	A	A	A	A	A	I
14.	Degree — Discontinue (proposed by Provost)	R	R	A	A	A	I

	Change to Undergraduate University Requirements	A	A	A	A	A	A	A	A
15.	University Requirements — Change in approved course content	A	A	A	A	A	A	--	A
16.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A	A	A	A	A	A
17.	University Requirements — Add or drop a course from a menu within the University Requirements chart	A	--	--	A	A	A	--	A
18.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A	A	A	A	A	A
	Change to Catalog Information For Campus								
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	A	--	--	A	--	A
2.	Admission requirements	--	--	A	--	--	A	--	A
3.	Policies governing academic probation and suspension	--	--	A	--	--	A	--	A
4.	Requirements for graduating with honors	--	--	A	--	--	A	--	A

Program Director/Department Chair


[Karen Maxwell \(Jul 13, 2023 21:55 CDT\)](#)

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See DNP proposal details in memo attached. For the EDD and DNP to share the same holding course, some changes to GRAD 791 are required which include change of title, description, and prereq.

Previous Title/Description/Prereq: GRAD 791 Dissertation Continuation I

Continuation of dissertation research and dissertation defense. Prerequisite: At least 6 credit hours of LEAD 799 and continued relationship with dissertation chair.

New Title/Description/Removal Prereq: GRAD 791 – Dissertation or Project Continuation I

Course is intended as a continuation course for dissertation research or for projects and their defenses. Students must continue contact with the dissertation or project chair.

Highlight the item that corresponds to the requested change.

	Change to a Course	U	G	A	O	S
1.	Title (description unchanged)	A	A	I	I	I
2.	Description (not affecting content)	A	A	I	I	I
3.	Course term(s)	A	A	I	I	I
4.	Content (substantive change)	A	A	A	A	I
5.	Number of credit hours	A	A	A	A	I
6.	Course number within the hundred	A	A	I	I	I
7.	Course number beyond the hundred	A	A	A	A	I
8.	Prerequisites	A	A	A	A	I
9.	Course fee(s)	A	A	--	A	I
10.	From U to G or G to U	A	A	A	A	I
11.	Cross list with another program or department	A	A	A	A	I

12.	Program/department of record	A	A	A	A	I
13.	Open or close a course	A	A	A	A	I
14.	New course (application required)	A	A	A	A	I

	Change to a Degree Plan	add	change	delete	open	close	new
1.	Major/Program — Revision	A	A	A	A	A	--
2.	Major/Program — Adopt or change admission requirements	A	A	A	A	A	--
3.	Major/Program — Add	A	A	A	A	A	--
4.	Major/Program — Offer existing university program on campus	--	A	A	A	A	--
5.	Major/Program — Discontinue (proposed by Program or College)	A	A	A	A	A	I
6.	Major/Program — Discontinue (proposed by Provost)	R	R	A	A	A	I
7.	GPA — Revise major/program or cumulative requirement	A	A	A	A	A	--
8.	Minor — Revise course selection	A	A	I	I	I	--
9.	Minor — Add	A	A	A	A	A	--
10.	Minor — Discontinue (proposed by Program or College)	A	A	A	A	A	--
11.	Minor — Discontinue (proposed by Provost)	R	R	A	A	A	--
12.	Degree — Add	A	A	A	A	A	I
13.	Degree — Discontinue (proposed by Program or College)	A	A	A	A	A	I
14.	Degree — Discontinue (proposed by Provost)	R	R	A	A	A	I

	Change to Undergraduate University Requirements	A	A	A	A	A	A	A	A
15.	University Requirements — Change in approved course content	A	A	A	A	A	A	--	A
16.	University Requirements — Add or drop a required course from the University Requirements chart	A	A	A	A	A	A	A	A
17.	University Requirements — Add or drop a course from a menu within the University Requirements chart	A	--	--	A	A	A	--	A
18.	University Requirements — Change hours within a menu on the University Requirements chart	A	A	A	A	A	A	A	A
	Change to Catalog Information For Campus								
1.	General requirements for graduation including course requirements that are common to all majors for all degrees	--	--	A	--	--	A	--	A
2.	Admission requirements	--	--	A	--	--	A	--	A
3.	Policies governing academic probation and suspension	--	--	A	--	--	A	--	A
4.	Requirements for graduating with honors	--	--	A	--	--	A	--	A

Program Director/Department Chair


[Karen Maxwell \(Jul 13, 2023 21:55 CDT\)](#)

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Faculty Senate Chair's signature

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Signature

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June 13, 2023

To: ACU Council

From: Julie M. Lane, Ed.D., Associate Professor
Associate Manager of Dissertations and Projects

RE: Proposal to move DNP course enrollment from GRAD 696 to GRAD 79X

The DNP Program integrates the DNP Project development from the start of the DNP course work through to the end of the program. Students take core and track courses while working on their projects alongside a project chair, a committee member, and course instructors. Students have various assignments that allow for project foundational work that are the building blocks towards a final project paper and defense.

There are two project specific courses that are taken during the program once students meet the required prerequisites: *NURS 752: DNP Project I* and *NURS 758: Scholarly Project Implementation*.

NURS 752: DNP Project I

Students in this course integrate principles of evidence-based research, improvement science, and information technology into the development of a DNP project. Theoretical frameworks which provide direction for projects are also considered. Students develop a plan to address the problem of interest identified in a literature review developed in Advanced Research and Statistics. Students craft a mission, goals and objectives, as well as an action plan for the project. The action plan includes selection of a relevant population and evidence-based interventions. Students will serve as peer reviewers for colleagues' projects.

NURS 758: Scholarly Project Implementation

This course provides the student with the tools to finalize their DNP project. Students will defend, submit a scholarly paper and describe their plan for disseminating the results. Students complete final edits to their project papers and prepare for editorial review and publication in the university's Digital Commons database. Students also work on a manuscript for publication of their project findings that provides a brief overview of their project results and plans for contributions to nursing and medical sciences.

If core course work and track course work is completed, yet the student still needs to take NURS 752 and/or NURS 758, students are placed in *GRAD 696: Capstone Project/Practicum Continuation*. GRAD 696 is a holding course that can be utilized by various CGPS programs. GRAD 696 does not have an instructor nor a CANVAS page. GRAD 696 has been referred to as a *holding course* where students remain until they are ready to enroll in either NURS 752 and/or NURS 758. While in GRAD 696, students are to be working with their project chair to meet milestones and prerequisites to enter either course. GRAD 696 has no ability to track progress, monitor interactions, nor hold chairs and students accountable to meet term goals.

There are 27 students currently registered in GRAD 696 SP I 2023. This is approximately 25% of program students. To provide a clearer pattern of student enrollment, the registration operations assisted in collecting the following data.

Table 1 reflects the number of DNP students, approximately 25% of program students, enrolled in GRAD 696 during FA I 22, FA II 22, and SP I 23. The table reflects students who have completed their core and track course work yet have not met prerequisites for NURS 752.

Table 1

Term	Students Registered	Students who still need to take NURS 752
SU II 22	20	5
FA I 22	26	6
FA II 22	24	6

Table 2 reflects the number of DNP students enrolled in NURS 696 who have completed their core and track course work AND have completed NURS 752 yet have not met prerequisites for NURS 758.

Table 2

Term	Number of Students
SU II 22	15
FA I 22	20
FA II 22	18

Table 3 reflects the number of DNP students who enrolled in NURS 696 during the DNP Program during FA I 22, FA II 22, & SP I 23.

Table 3

Number of Students	Times NURS 696 was taken
5	2
11	3
3	4

Table 4 reflects the number of DNP students enrolled in GRAD 696 after completing all core and track course work and prior to NURS 752. The table reflects the past five years of enrollment.

Table 4

Number of Students	Terms in GRAD 696 prior to NURS 752
17	1
1	19
2	2

Table 5 reflect number of DNP students who enrolled in GRAD 696 after completing all core and track course work and having completed NURS 752. The table reflects the past five years of enrollment.

Table 5

Number of Students	Terms in GRAD 696 after completing NURS 752
---------------------------	--

1	1
4	3
3	4
2	5
3	8
1	9
1	10
1	11
1	12
1	17
1	18
1	20

To provide students with structured support, the recommendation is to replace GRAD 696 with GRAD 79X. The rationale for this change is to move students through the program within a 20-month period as per the programs design. GRAD 79X will hold both chair and students accountable for progress and will provide objective data to justify continuation in the program.

Proposed Changes:

- All students enrolled in the program move from GRAD 696 (approximately .5 credit hour/full tuition) to GRAD 79X to align with ACU Graduate catalog: "All other doctoral and online programs require enrollment at one (1) credit hour until the completion of the dissertation/project. Students in other doctoral/online programs will be charged full tuition at the current rate during each semester of continuation."
- GRAD 79X creates more of an incentive to move students through their project journey by way of the increased cost.
- GRAD 79X can be covered by financial aid since it has credit/no credit v GRAD 696 which does not qualify for financial aid.
- Registration Operations will be able to track CR/NC.
- After one NC, the student is required to meet with the chair, advisor, and the Project Manager to set a progress plan.
- After 2 NC in a row, the student will be withdrawn from the program.
- GRAD 79X provides space for the chair and student to be held more accountable as the student must set a goal for the term and the chair will be required to enter CR or NC in Banner.

Requiring GRAD 79X will certainly support future students. Requiring all students to enroll in GRAD 79X beginning in Fall 2023 would yield the greatest benefit to our students. The proportion of our DNP students in a GRAD 696 registration is still increasing. In Spring 2023, one-third of the DNP population was enrolled in GRAD 696. We propose the new requirement is a program-level policy rather than simply a catalog requirement. The catalog does not require GRAD 696 or continuation registration specifically, but the program policies outline that continuous enrollment is required to retain access to a project chair. Currently, we are meeting this policy with the GRAD 696 registration, but a GRAD 79X registration offers benefits and accountability as outlined in this proposal. This operational change will significantly increase accountability, timeliness, and student fulfillment.