

ABILENE CHRISTIAN UNIVERSITY DALLAS
ACADEMIC COUNCIL
September 25, 2023
3pm CST

<https://blogs.acu.edu/cgpsacademiccouncil/>

CALL TO ORDER

The regular meeting of the ACU Dallas Academic Council was called to order at 3:06pm, on September 25, 2023 on Zoom video conference, by Scott Self.

PROXY

Brenda McAdoo for Kipi Fleming
Meghan Hope for Dena Counts

OPENING CEREMONIES

The invocation was given by Scott Self.

ROLL CALL

Members in attendance: Alicia Ramirez, Alline Sada, Brenda McAdoo, Jackie Bluit, Joe Feliciano, Karen Maxwell, Kathy Carroll, Marica Sotelo, Meghan Hope, Nancy Kucinski, Nannette Glenn, Sara Salkil, Stephanie Wanamaker, and Tiffany Dahlman. Scott Self chaired the meeting today in Dena Counts' absence.

Members absent: Brandy Chalmers, Dena Counts, Jon Wiener, and Kipi Fleming

Guests present: Jessica Smith, Karen Witemeyer, Lori Anne Shaw, Mark McCallon, Sheila Jones, and Alison Pirtle

QUORUM

A quorum was present.

MINUTES

The minutes from August 21, 2023 were approved as presented.

NEW BUSINESS

1. The chair invited Jessica Smith to explain the recent changes to the Approval Chart for Curriculum Changes. These changes are also noted on the memo in the blog.

Discussion: Sheila Jones asked for a timeline of when these tables will be available. Jessica Smith confirmed that the new charts should be available by Thursday after all entities have approved them. Dr. Maxwell asked for clarification on which programs

would be affected by these changes. Dr. Smith confirmed that the updates are for Dallas courses and for cross-listed courses with Abilene.

Sheila Jones moved to approve and Brenda McAdoo seconded the motion to approve the revision to the first two tables of the approval chart which have the changes Dr. Smith explained as well as the routing for signatures updates.. The motion carried with 15 yes and 0 no votes and 0 abstentions.

2. The chair invited Joe Feliciano to give an overview of the proposed Certificate in Cybersecurity 1. The primary purpose of the certificate is to serve our corporate partners. This certificate gives students a background in cybersecurity, basic hardware and basic computer skills. The Certificate in Cybersecurity 2 will be proposed and voted on after Cybersecurity 1.

Discussion: Tiffany Dahlman commented that these students won't qualify for financial aid due to only 15 hours in the course. Joe clarified that he would like to move forward to get the program launched in order to serve our corporate partners quickly. His plan is to add and present the additional courses at the October council meeting. Jessica Smith suggested that it's best to either present the full 16 hour certificates now, or extend the timeline in order to fully develop the certificates. These certificates would not be added to the catalog until January and it's best practice not to make revisions until the certificates are in the catalog. Sheila Jones asked if any residential ACU courses would count towards this certificate. Joe clarified that some would count. Nancy Kucinski asked if there is a deep enough faculty bench to cover all of the courses, and Joe confirmed yes we do have capacity. Karen Witemeyer noticed that the ACU campus codes were used in the curriculum section of the proposal instead of the ACU Dallas codes. Joe acknowledged this oversight and noted they were accurate in other sections of the proposal. Corrections will be made. Nancy Kucinski asked for clarification about the timelines. Jessica Smith explained that Joe could recruit into the program being approved today, then it will be published in the catalog in January, and then revisions can be made to cover the financial aid piece. Karen Maxwell asked about the implications if this is tabled now. Joe felt that the EEPA initiative would be greatly restricted as he was told the timeline was tight. He clarified there is not a signed contract for Fall 2 for EEPA, but they are working to put cohorts together for the corporate partners. Meghan Hope asked for Joe to explain the differences between the two Certificates being proposed today. Certificate 2 is optional, contains more advanced courses, and would be pursued after Certificate 1 if the student chooses. Brenda McAdoo clarified that EEPA isn't intending to use it until January, so it might be good to wait until October and pass the whole program with the financial aid piece added. She added that EEPA would just like to start marketing the certificates soon, thus the timeline urgency. Dr. Glenn expressed concerns about marketing courses that haven't been officially approved by council. Alline Sada mentioned that in the past we have marketed programs with notes indicating "pending Academic Council approval". Joe agreed that since there isn't an urgent timeline to start the courses, he would be fine with fully

completing the certificates and then presenting them again at the October meeting with 16 hours each.

Tiffany Dahlman moved to table both certificates, Cybersecurity 1 and Cybersecurity 2, until the next meeting Jackie Bluitt seconded the motion. The motion carried with 15 yes and 0 no votes and 0 abstentions.

3. The chair asked Brenda McAdoo to give an overview of the proposed new course, APCO 325 Harnessing the Power of Emotional Intelligence. Brenda McAdoo represented the course for Dena Counts. This course will be used as an elective now and then a required course to be proposed to council at a later time. This is the undergrad version of the grad course EDUO 610 that was previously passed last month in the new teacher pathway degree, but it is more broad to cover all degree areas.

Discussion: Jackie Bluitt commented that a course in emotional intelligence would be great in the gen. ed. undergraduate menu. Sara Salkil asked where this would be located in the degree plan. Brenda McAdoo clarified that this will not be in a degree plan for now, but will only serve as an elective. Sara Sakill asked about the process for developing elective courses that aren't immediately tied to a degree plan. Scott Self acknowledged that question that should be discussed. Brenda McAdoo clarified that the learning outcomes come from the Applied Communication program, which is broad and can apply to every major on campus. Nancy Kucinski asked if the APCO outcomes need to be listed in the syllabus. Dr. Smith acknowledged the confusion between a program's outcomes and student learning outcomes for a specific course. She clarified that learning outcomes for the course listed in the syllabus would satisfy university requirements. She also added we need to have good curriculum-mapping practices that show how our courses apply to our program's learning outcomes.

Alicia Ramirerz moved to approve and Meghan Hope seconded the motion to approve the proposed new course, APCO 325 Harnessing the Power of Emotional Intelligence. The motion carried with 13 yes and 0 no votes and 0 abstentions.

ANNOUNCEMENTS

Next meeting will occur on **Monday, October 23rd, 2023** at 3:00pm CST. Submissions for business items due in Council Folder by Monday, October 9th at noon.

ADJOURNMENT

The meeting was adjourned by the chair at 3:49 pm CST.

APPROVAL

Minutes approved this X day of MONTH, 2023.

Dena Counts, Chair