

Dallas Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond In Writing

Course Number: _____ **or Degree Plan(s): MHA Leadership Concentration**

Replacing COMM 631 - Leading Organizational Change with HCAD 687 - Advanced Topics in Healthcare Personnel and Interdisciplinary Team Leadership in MHA Leadership Concentration due to losing COMM 631 when MSOD is replaced by MSOL.

		Open	Propose	Information	Respond
	Campus-Level Academic Review				
	Change to a Course Include signatures from all program directors/chairs for cross-listed courses. ¹				
1.	Title (description unchanged)	A	A	I	I
2.	Description (not affecting content)	A	A	I	I
3.	Course term(s)	A	A	I	I
4.	Content (change of course outcomes)	A	A	I	A
5.	Number of credit hours	A	A	A	A
6.	Course number within the hundred	A	A	I	I
7.	Course number beyond the hundred	A	A	A	A
8.	Prerequisites	A	A	A	I
9.	Course restriction (e.g., majors only, junior standing)	A	A	A	A
10.	Level change (U to G or G to U)	A	A	A	A
11.	Cross list course	A	A	A	A
12.	Program/department of record	A	A	A	A
13.	Open or close a course	A	A	A	A
	Change to a Degree Plan				
14.	Educational Program — Revise	A	A	A	A
15.	Educational Program — Adopt or change admission requirements	A	A	A	A
16.	GPA — Revise program or cumulative requirement	A	A	A	A
17.	Minor — Revise	A	A	A	A

	Full Review	Proposed	Reviewed	Approved	Discontinued	Revised
	Change to Catalog Information (for Campus)					
18.	General requirements for Bachelor's and Associate Degrees	-	-	A	A	I
19.	Policies governing academic probation and suspension	-	-	A	A	I
20.	Requirements for graduating with honors	-	-	A	A	I
	Change to a Degree Plan					
21.	Educational Program — Add or Discontinue ²	A	A	A	A	I
22.	Educational Program — Discontinue (proposed by Senior VPAA)	R	R	A	A	I
23.	Minor — Add or Discontinue	A	A	A	A	I
24.	Minor — Discontinue (proposed by Senior VPAA)	R	R	A	A	I
25.	Degree — Add or Discontinue (proposed by Program or College)	A	A	A	A	I
26.	Degree — Discontinue (proposed by Senior VPAA)	R	R	A	A	I

	Change to General Education Requirements for Undergraduates (System)	Proposed	Reviewed	Approved	Discontinued	Revised	Revised
27.	Change course outcomes of an included course	A	A	A	A	-	I
28.	Add or drop a required course from the General Education Requirements	A	A	-	A	A	I
29.	Add or drop a course from a menu within the General Education Requirements	A	A	-	A	-	I
30.	Comprehensive revision of General Education Requirements	-	-	-	A	A	I

Notes

¹ Any change to a cross-listed course requires the signature of both department chairs or program directors overseeing the course to ensure that the courses stay in sync. This includes courses taught at other campuses (e.g. BIBL 101 and BIBO 101).

² For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible. Master's programs must include a minimum of 30 hours, and doctoral programs must include a minimum of 30 hours beyond the master's.

³ When a program faculty or dean proposes closing a program, approval routing follows the typical process beginning with the program. A proposal by campus academic administration or senior vice president for academic affairs would follow the "proposed by the Senior VPAA" routing on the chart.

Updated 8/1/2023

Program Director/Department Chair

Meghan Hope

Mar 15, 2024

Program Director Signature

Date

Program Director/Department Chair Signature

Date

Dean(s)

Dr. Don Lutz

Mar 15, 2024

Signature

Date

Signature

Date

Campus Academic Council

Chair's Signature

Date

University General Education Council

Chair's signature

Date

University Faculty

Dallas Faculty Council Chair's signature

Date

Abilene Faculty Senate Chair's signature

Date

Senior Vice President for Academic Affairs

Signature

Date

President

Signature

Date

Healthcare Administration, Leadership Track, MHA (HCAD-HALE)

Return to: [Academic Programs by Department](#)

MHA: Master of Healthcare Administration

Prerequisite Degree Requirements

This program requires a baccalaureate degree from a regionally accredited institution.

Major Requirements

Core

- [HCAD 621 - Healthcare Policies and Ethics](#) Credit Hours: 3
- [HCAD 624 - Foundations in Health Services Administration and Leadership](#)
Credit Hours: 3
- [HCAD 627 - Innovation and Trends in Healthcare](#) Credit Hours: 3
- [HCAD 632 - Conflict Management in Healthcare Organizations](#) Credit Hours: 3
- [HCAD 644 - The Healthcare Revenue Cycle and Payment Methodologies](#) Credit
Hours: 3
- [HCAD 647 - Changing Trends in Healthcare Delivery Systems](#) Credit Hours: 3
- [HCAD 656 - Healthcare Informatics](#) Credit Hours: 3
- [HCAD 681 - Issues in Marketing Health Services](#) Credit Hours: 3
- [HCAD 691 - Healthcare Strategic Management](#) Credit Hours: 3

Total: 27 Credit Hours

Leadership (HALE)

- BUSA 530 - Leadership Credit Hours: 3
- ~~COMM 631 - Leading Organizational Change~~ HCAD 687 - Advanced Topics in Healthcare Personnel and Interdisciplinary Team Leadership Credit Hours: 3
- HCAD 601 - Self-Reflection in Healthcare Leadership Credit Hours: 3

Total Track Hours: 9

Total Major Hours: 36
