

Dallas Approval Chart for Curriculum Changes

A = Approve I = Information Item R = Respond In Writing

Course Number: ORCO course to HCAD or Degree Plan(s):

Change of subject code for the following courses:

ORCO 412 (formerly APCO 412) Health Communication Campaigns to HCAD 412

ORCO 465 (formerly APCO 465) Healthcare Leadership and Relationship Management to HCAD 465

The Healthcare Communication track in the ORCO degree is closing. These courses are also being used by HCAD so we are transferring those courses to that degree program. The courses were developed in consultation with the HCAD PD so that it could serve both audiences.

		Program	Dean	Academic Council	Senior VPAA
	Campus-Level Academic Review				
	Change to a Course Include signatures from all program directors/chairs for cross-listed courses. ¹				
1.	Title (description unchanged)	A	A	I	I
2.	Description (not affecting content)	A	A	I	I
3.	Course term(s)	A	A	I	I
4.	Content (change of course outcomes)	A	A	I	A
5.	Number of credit hours	A	A	A	A
6.	Course number within the hundred	A	A	I	I
7.	Course number beyond the hundred	A	A	A	A
8.	Prerequisites	A	A	A	I
9.	Course restriction (e.g., majors only, junior standing)	A	A	A	A
10.	Level change (U to G or G to U)	A	A	A	A
11.	Cross list course	A	A	A	A
12.	Program/department of record	A	A	A	A
13.	Open or close a course	A	A	A	A
	Change to a Degree Plan				
14.	Educational Program — Revise	A	A	A	A
15.	Educational Program — Adopt or change admission requirements	A	A	A	A
16.	GPA — Revise program or cumulative requirement	A	A	A	A

17.	Minor — Revise	A	A	A	A
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		Program	Dean	Academic Council	Senior VPAA	President
	Full Review					
	Change to Catalog Information (for Campus)					
18.	General requirements for Bachelor's and Associate Degrees	-	-	A	A	I
19.	Policies governing academic probation and suspension	-	-	A	A	I
20.	Requirements for graduating with honors	-	-	A	A	I
	Change to a Degree Plan					
21.	Educational Program — Add or Discontinue ²	A	A	A	A	I
22.	Educational Program — Discontinue (proposed by Senior VPAA)	R	R	A	A	I
23.	Minor — Add or Discontinue	A	A	A	A	I
24.	Minor — Discontinue (proposed by Senior VPAA)	R	R	A	A	I
25.	Degree — Add or Discontinue (proposed by Program or College)	A	A	A	A	I
26.	Degree — Discontinue (proposed by Senior VPAA)	R	R	A	A	I

		Program	Dean	Academic Council	UGEC	University Faculty	Senior VPAA	President
	Change to General Education Requirements for Undergraduates (System)							
27.	Change course outcomes of an included course	A	A	A	A	-	A	I
28.	Add or drop a required course from the General Education Requirements	A	A	-	A	A	A	I
29.	Add or drop a course from a menu within the General Education Requirements	A	A	-	A	-	A	I
30.	Comprehensive revision of General Education Requirements	-	-	-	A	A	A	I

Notes

¹ Any change to a cross-listed course requires the signature of both department chairs or program directors overseeing the course to ensure that the courses stay in sync. This includes courses taught at other campuses (e.g. BIBL 101 and BIBO 101).

² For undergraduate majors, a minimum of 30 hours is required. These programs must have a minimum of 6 elective hours, unless the requirements of external accrediting bodies make it impossible. Master's programs must include a minimum of 30 hours, and doctoral programs must include a minimum of 30 hours beyond the master's.

³ When a program faculty or dean proposes closing a program, approval routing follows the typical process beginning with the program. A proposal by campus academic administration or senior vice president for academic affairs would follow the "proposed by the Senior VPAA" routing on the chart.

Updated 8/1/2023

Program Director/Department Chair



May 20, 2024

Program Director Signature

Date



May 20, 2024

Program Director/Department Chair Signature

Date

Dean(s)

Nannette W. Glenn, Ph.D.

Nannette W. Glenn, Ph.D. (May 20, 2024 17:31 CDT)

May 20, 2024

Signature

Date

Signature

Date

Campus Academic Council

Chair's Signature

Date

University General Education Council

Chair's signature

Date

University Faculty

Dallas Faculty Council Chair's signature

Date

Abilene Faculty Senate Chair's signature

Date

Senior Vice President for Academic Affairs

Signature	Date
President	

Signature	Date
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MEMORANDUM

TO: Academic Council - College of Graduate and Professional Studies

FROM: Meghan Hope, Program Director - Healthcare Administration

DATE: May 8, 2024

RE: Required Institutional Support

I have reviewed the proposal to transfer ORCO 412 (formerly APCO 412) Health Communication Campaigns to HCAD 412 and ORCO 465 (formerly APCO 465) Healthcare Leadership and Relationship Management to HCAD 465.

This would improve overall workflows in the Bachelor of Science in Healthcare Administration by streamlining course content updates, adjunct assignments, and outcome assessment. These courses are required courses in the BSHA degree plan and the program has adequate number of adjunct faculty to staff the courses.

Thank you for the opportunity to include the courses in the B.S. Healthcare Administration Program.

Dr. Meghan Hope



Meghan Hope, JD, MHA, CPB-I

College Associate Professor

Program Director for Online Healthcare Administration Programs

College of Graduate and Professional Studies

meh17f@acu.edu | 940-642-2220

Abilene Christian University

[16633 North Dallas Parkway, Suite 800](#)

[Addison, TX 75001](#)