

From: Cristian Bahrim cristian.bahrim@lamar.edu 
Subject: Schedule for Monday, questions for candidates and references - draft 1
Date: August 30, 2015 at 8:54 AM
To: Jim Drachenberg drach05@gmail.com, Jim Drachenberg james.drachenberg@lamar.edu, Bogdana M Bahrim bogdana.bahrim@lamar.edu



Dear Jim and Bogdana,

Thank you very much for your prompt answers. In particular, thank you Jim for your explanation. I appreciate it!

I have already three candidates scheduled for tomorrow, Monday from 12:30 to 3pm. The 4th candidate from our top four list will be scheduled (hopefully) for Wednesday, Sep. 2 at 8:20m.

The on-site interviews will decide the final ranking and checking the references will validate or invalidate the eligibility of top one who will be proposed to the Chair and next, submitted to HR for background check and approval.

Regarding the questions for the on-site interview, I would propose you the attached version. The first 4 questions should reveal essential aspects of personality (such as the ability to control a stressful situation, etc.). The next two (#5 and #6) are about the candidate's experience in the last or present job. Question #7 is about skills, while #8 is about availability during the working hours. The last question is for self-assessment.

The questions for the references should be complimentary to the Reference Check Form requested by HR. I attach both files for your consideration. The references will be called TWR. We have to decide the times when we can get together (at least two committee members should be present at each call).

Please review all the material attached and give comments and suggestions. We should conclude on the questions for candidates and references tomorrow morning, and also, we need to decide over the times for calling references (for this purpose please check your agenda for the next TWR and identify the better times for you).

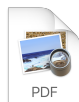
See you tomorrow at 8:20am.

Cristian

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