

ABILENE CHRISTIAN UNIVERSITY

LIBRARY

M E M O R A N D U M

DATE: April 28, 2015
TO: McKenzie Goad and Sarah Shipp
FROM: Mark McCallon, Associate Dean for Library Resources
RE: Course Application for UNIV 111 – Foundations for Success

After reviewing the course application and syllabus, the library can adequately support the proposed course. Please contact your library liaison, Mark McCallon (mccallonm@acu.edu), to suggest specific resources that the library needs to purchase for future revisions to the course. Thank you for letting us examine the course proposal.

Wednesday, April 29, 2015

Abilene Christian University

Re: UNIV 111 Application

Dear Sarah and McKenzie,

The Adams Center for Teaching and Learning has completed the review of the proposed syllabus for UNIV 111: Foundations for Success. The syllabus was reviewed based on the ACU Syllabus Guidelines. The syllabus proposed meets or exceeds most of the expectations described in these guidelines.

Please pay special attention to these items before submitting your syllabus to academic councils:

- Please list the number of credit hours for this course on the syllabus.
- Please make a space on the syllabus for the semester and year, as well as the meeting time and place.
- You may want to reconsider including the language of "learning styles" as a part of your curriculum, as empirical evidence does not support this learning theory. (*Make It Stick: The Science of Successful Learning*, Brown, Roediger, & McDaniel, 2014)
- Please add the ACU Mission Statement and any other appropriate College or Departmental mission statements.
- Your syllabus references OpenClass as your LMS. You may want to consider building your course in Canvas to begin with. The Instructional Designers in the Adams Center for Teaching and Learning are able to provide training and assistance.

There is no need to return the syllabus to the Adams Center for further review. Of course, if you would like to discuss these suggestions or any other aspect of your syllabus or instructional strategies, please contact me and we will schedule a time as soon as possible. We are here to serve you as you help prepare students for Christian service and leadership throughout the world.

Grace and Peace,

David Christianson
Instructional Designer
Adams Center for Teaching and Learning
Abilene Christian University